



श्रद्धावान लभते ज्ञानम्

Herambachandra College

Accredited by NAAC

No. 3/HCC_Library/Notice/2021-2022 dated 16.12.2021.

Notice

This is to notify to the Students of Herambachandra College that the following documents are needed for the purpose of the Issuance of New Library Card or Renewal of the Library Card.

Purpose	Requirements
Issuance of New Library Card	(i) Acknowledgement Receipt of 1st Semester Admission (1-paged Print Out) - 1 copy (ii) Acknowledgement Receipt of Current Semester Admission (1-paged Print Out) - 2 copies (iii) Stamp-size Colour Photograph - 3 copies
Renewal of the Library Card	(i) Processed Acknowledgement Receipt of 1st Semester Admission (given at the time of Issuance of New Library Card) (ii) Acknowledgement Receipt of Current Semester Admission (1-paged Print Out) - 2 copies

Students can download the said Acknowledgement Receipts of Admission by following the steps said below:

Step1: Go to the website <http://hccms.com> (Use of Mobile Application is not insisted).

Step2: Click on the option "Online Fees".

Step3: Put the College Roll No. (6-digit) and Date of Birth (DDMMYYYY) in the required boxes.

Step4: Then, click on "Print Payment Receipt".

Step5: Take hardcopy print out (1-paged) from the "Print" option in A4 sheet paper.

Students can borrow 2 books (1 from Central Library and 1 from Seminar Library) at a time as home issue for 1month, if the previously issued books are returned in time. The fine would be calculated as per existing rule and will be counted from the next day of the "Due Date". The fine is to be paid to the Cash Section of the College and a photocopy of the fine receipt is to be submitted to the Library.

Samhat 16-12-2021

Librarian,
Herambachandra College



Prasunli 16.12.21

Principal,
Herambachandra College