

TENDER NOTICE

Quotations are being invited by the undersigned from eligible bidders for the following items in a sealed envelope to be submitted at the office (Tender Drop Box) of the Heramba Chandra College on or before 18.05.2024 by 3 pm.

Tenders of the parties/ bidders, if any, will be opened on 20.05.2024 at 4 pm.

Specifications:

	Item/Toner Cartridge	Quantity
1	HP Laser MFP136w	03
2	HP Laser Jet Pro M203dn	03
3	HP Laser 108w	04
4	HP Laser Jet Enterprise M507	04

Time of Delivery: 5 days from the date of issuing the order by the undersigned

General Instructions:

- The rate quoted by the bidders should be inclusive of carriage, installation, and all taxes, otherwise, the quotation will not be considered;
- No representation for enhancement of price will be considered;
- No advance will be paid. The payment of the cost of materials will be made only after checking the items by the representatives deputed for the purpose and also after complete satisfaction with the genuineness or specification of the items. Payment will be made as per Government Rules and Regulations;
- The goods supplied should be in the exactitude of the specifications mentioned in the tender notice. Any deviation/ difference with the specifications mentioned will not be accepted and the payment will not be made;
- If the supplier fails to supply the items at the place and time specified by the authority, the latter will have the right to terminate the order at any time.
- The authority reserves the right to accept or reject quotations without assigning any reasons.

Principal
Heramba Chandra College
23/49 Gariahat Road, Kolkata-29