



HERAMBACHANDRA COLLEGE

Internal Quality Assurance Cell

23/49, Gariahat Road, Kolkata - 700 029, Ph: 2461 0131

Proceedings and Resolutions of the Meeting of the IQAC held on 05/03/2022

Dr Ranjan Kumar Auddy proposed the name of the Principal of the college Dr Nabanita Chakrabarti to preside over the meeting and the name was unanimously accepted. Dr Auddy read out the proceedings of the two previous meetings of the IQAC dated 8 February, 2020 and 20 July, 2020 and the Action Taken Report. The proceedings and resolutions were confirmed unanimously.

Website

On the agenda of the improvement of the college website Dr Raktim Sur said that it would be very difficult to submit AQAR of 2020-21 as the new format of AQAR demands several information which needs to be uploaded in the college website. For example, the website needs to be fed with geo-tagged photos of certain events, the link of which has to be given in the AQAR. Mr Sumit Naskar, Dr Emon Bagchi and the other members explained and demonstrated geo-tagged photos. The Principal remarked that it is now customary in government departments. Dr Auddy briefed the house that he has listed some of the necessities and the matter was discussed in the meeting of the internal members. Dr Sur pointed out that college had Facebook and Twitter account but it needs to be updated and linked with the icons given in the official website of the college. Dr Auddy pointed out that YouTube Channel, in which the college hosted several programmes, should also be linked with the website. It was altogether resolved that necessary data has to be uploaded on the website.

Preparation of NAAC

The coordinator informed the house that the validity of accreditation has expired in November, 2021 and hence preparation of SSR for the third cycle of accreditation needs to be started. He also reported that the pandemic situation and the change of format of AQAR has led to the delay in AQAR submission. He pointed out that without master routine and necessary uploading of data of website the AQAR cannot be submitted.

The Principal remarked that research activities of the teachers is a vital area of accreditation. Associate Professors not involving themselves in research activities leaves a poor impression on the NAAC authorities. Dr Sur agreed that our teachers need to pay attention to research activities.

Dr Auddy observed that although the college has been organizing programmes on Gender sensitization every year programmes on gender and values and ethics need to be further regularized and pre-planned. It is reported that the Teachers Council has assigned Women's Cell to organize programmes on Gender sensitization and they have decided to organize it periodically. Some members suggested that a Seminar Committee needs to be created but Principal Dr Chakrabarti pointed out that a teacher member of Humanities will not have much to do in a seminar on Science or Commerce; it is better for respective departments to organize



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seminar (in association with IQAC). The Principal Dr Nabanita Chakrabarti requested the house to observe the 75th Independence Day of India in a special way. Dr Madhubanti Shome proposed that this job may be assigned to some committee. The Principal suggested that it may be discussed in the Academic Committee.

Miscellaneous

Dr Auddy said that reintroduction of Add on courses in post-pandemic times have been discussed in the last meeting of the internal members. Dr Bodhisattwa Bardhan Choudhury reported the house that Tally will organize a webinar to test the zeal of the students. If the students' feedback is encouraging they will arrange a course for the students of our college.

Dr Raktim Sur proposed to introduce an Electoral Literacy Club to impart constitutional values to the students. The Principal Dr Nabanita Chakrabarti welcomed the proposal and asked that the department of Political Science may take lead in this matter.

Dr Nabanita Chatterjee proposed to introduce Faculty Exchange and Students Exchange programmes.

The Principal suggested that programmes such as celebration of 150 Years of Mahatma Gandhi which did not materialize due to the pandemic should be pursued now.

Dr Sharmistha Dasgupta informed that some of the certificates of online programmes have not been sent.

Ms Chinmayee Nanda proposed to introduce Library classes in order to develop among students the habit of using library resources. Mr Sumit Naskar reported that he found that students in general have become less interactive and little informed about current affairs after the pandemic. He said that in the department of English he would like to introduce a practice of reading newspapers in order to make them more interactive and also informed about current affairs.

Dr Auddy reported that in meetings of internal members proposals were made and accepted regarding creation of Contingency Fund from the subscription of teachers to help needy students of the college.

The house welcomed all the above proposal.

The meeting ended with a vote of thanks to the chair.

Pankaj Das
Anshuman

Bony

Raktim
Sur

Star

Sh

Sharmistha

