



HERAMBACHANDRA COLLEGE

Internal Quality Assurance Cell

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Minutes of the Meeting of the Internal Members of the IQAC dated 14/11/2022

Submission of AQAR 21-22

The Principal Dr Nabanita Chakrabarti takes the chair. It was discussed that the HoDs has to be urged to submit Annual Departmental Report to facilitate submission of AQAR

Preparation of NAAC accreditation

The house brought to the notice of Dr Indrani Mitra, Special Invitee in the meeting and Convener of the Academic Sub Committee, the necessity of getting certain things done by the departments, such as Maintaining the page of Departmental Activity in college website, Feedback and Student Satisfaction Survey as per recent NAAC guidelines. The house discussed in detail and framed the new questionnaire of SSS.

The house requested Dr Mitra to seek the views of the honourable GB regarding matters like Best Practices and matters relevant with NAAC accreditation. Dr Mitra said that it would be better if the IQAC or Teachers Council send their suggestions. Dr Bagchi suggested that arrangement of Solar Energy may be a Best Practice in future. The house realized that CMS can no longer be a Best Practice in the present scenario.

The house further discussed the necessity to implement certain measures such as the following:

- Academic bank Credit
- NHEQF & Curriculum and Credit Framework for Undergraduate
- Online Programme
- Participation of students in SWAYAM and MOOCs
- MOU (for internship, research and employment)
- Programmes on Indian Knowledge System
- Institution Development Plan
- New Add-On and Certificate Courses
- Programmes on Environment and Hazards caused by Plastic

(Handwritten signatures in blue and green ink)

