



श्रद्धावान् लभते ज्ञानम्

2024-2025

Heramba Chandra College

23/49, Gariahat Road, Kolkata - 700029, West Bengal, India

Welcome Message from the Principal

Heramba Chandra College welcomes you all. People who are privileged to continue their higher studies get admitted to a college. After completing twelve long years of disciplined school life, college is a place to take a free breath. These three or four years in college are the best part of a person's life. The memories of college are to be remembered for life. Here people take the first step towards individuality. Dreams about the future begin to crystalize from college. The college provides support to move forward in future life. This is the place where chrysalises turn into beautiful butterflies.



This college is educating people for more than sixty years with a reputation. First, it was the only college of commerce in south Kolkata. Gradually, it opened other branches of higher education and now offers honours or honours with research in Bengali, Education, English, History and Political Science in Arts, and Economics and Geography in Science, along with in Commerce. The college holds its head high for the successful performances of the students for decades. Hope, the students who have enrolled themselves in this institution will take the batons from the seniors and win the race.

The College believes in the all-around development of the students and shapes them as complete human beings. Students must prepare themselves to face global challenges. So, the college provides some support to nurture the various talents of the students. Regular excursions are organized by Departments to develop interpersonal relationships and bonding among the students. Sportspeople are also encouraged to excel. The students of the college have won many trophies and prizes in various fields of sports, both in groups and as individuals. Human qualities cannot be attained without being aware of society. Different social activities are organized by the college to familiarize the students with the surroundings. This college not only provides academic support to the students but also offers some job opportunities. Many companies are regularly visiting the college for their recruitment drive and they are quite satisfied with our students.

These are all in a nutshell and the rest is for your experience. I, on behalf of all the teaching, non-teaching members, and senior students, welcome you all to this wonderful world of the Heramba Chandra College family. Wish you all a very successful life. Be one with this college and be forever.

Best Wishes!!

Heramba Chandra College

About the College

Heramba Chandra College, a premier co-educational institution popularly known as South City Day College, is situated in Golpark, the cultural hub of South Kolkata. With a long and glorious history, the college is surrounded by a lush green lawn adorned with colourful flowers and plants, creating an eco-friendly atmosphere conducive to mental growth and openness of mind.

In the history of our nation, City College is remembered not only for its pioneering efforts in the field of education but also as an embodiment of the liberal spirit that enriched the nineteenth-century Renaissance in India. A genuine humanistic approach to education is practised here, fostering a warm and friendly relationship between teachers and students. This age-old tradition of a nurturing student-teacher relationship is a rich legacy handed down by the founders of this group of colleges. The college celebrated its golden jubilee with great fervour in 2006.

City College began modestly as City School, founded on January 6, 1879, by the Sadharan Brahma Samaj. The initial expenses were borne by Late Ananda Mohan Bose, the then President of the Samaj, along with contributions from Late Sivanath Sastri and other prominent members. In 1881, just two years after its establishment, the City School was elevated to a college with the introduction of F.A. classes. The college quickly advanced, opening a B.A. course in 1884, and within five years, it became a first-grade college. In January 1905, City College was placed under the control of "The City College Institution," a society registered under Act XXI of 1860, known as the Brahma Samaj Education Society.

Currently, the college is government-aided, having been taken over from the Brahma Samaj. The Commerce Department of City College was started in 1939 to address the practical and vital needs of the time, training

personnel for leadership in industry and commerce. Due to the prevailing disturbances, it was decided to provide education in a safe zone for students of South Calcutta, leading to the establishment of an institution in November 1946 at Lansdowne Road. In July 1952, the institution moved to 50 Mahim Halder Street, Kalighat. Late Horendra Coomer Mukherjee, the then Governor of West Bengal, laid the foundation stone of the present South Calcutta Building on January 6, 1954, with the opening ceremony held on January 6, 1955. On June 1, 1961, the South City College Branch of City College branched off into three separate colleges: Sivanath Sastri College (Morning), Heramba Chandra College (Day), and Prafulla Chandra College (Evening). Thus, Heramba Chandra College was born.

The college continues to excel in academics as well as in sports, earning a B+ rating from the NAAC Peer Team in the second cycle of accreditation in 2016. It offers 4-year Honours/Honours with Research courses in Commerce, Bangla, Economics, Education, English, Geography, History, Political Science, and a Multidisciplinary Course in Commerce. Students can also take Statistics and Mathematics as Minor and Interdisciplinary subjects. For over 60 years, the college has earned a reputation as one of the leading colleges in South Kolkata. Committed to the all-round development of students, the college organises regular departmental excursions and excels in sports, with students winning several trophies both individually and in groups. Social upliftment programmes are also a significant focus, with initiatives like the St. John Ambulance, Campus Harmony and Social Service Unit, and Ramdhanu (an initiative for underprivileged children of the locality) providing humanitarian support.

Code of Conduct for the Students

Heramba Chandra College places a strong emphasis on instilling a sense of responsibility and discipline in its students, recognizing their integral role in the teaching-learning process. The College upholds a well-defined Code of Conduct that extends beyond the campus, aiming to mould students into morally and socially responsible citizens at both national and global levels. Adherence to the Code of Conduct is mandatory for all students, ensuring the maintenance of strict discipline within the college and fostering an academic environment conducive to growth. The key aspects of the Code of Conduct include the following.

1. Students are expected to display reverence for the National Heritage, National Flag, and National Song, promoting a sense of patriotism.
2. A respectful demeanour towards the Principal, teachers, non-teaching staff, and fellow students is imperative. Abusive language or behaviour that dishonour the institution is strictly prohibited.
3. Students are required to adhere to the attendance rules stipulated by the University of Calcutta, attending classes regularly and punctually.
4. Active engagement in outreach programmes, extracurricular activities and sports is encouraged.
5. Smoking and drinking within the college campus are strictly prohibited, contributing to a healthy and focused academic atmosphere.
6. Carrying the issued identity card within the college premises is mandatory, serving as proof of the student's status and containing essential information.
7. Any form of ragging is strictly prohibited, in line with UGC guidelines. Students must submit an anti-ragging declaration, and incidents should be promptly reported to the Anti-Ragging Cell.
8. Students are responsible for maintaining cleanliness on the campus, including toilets. The college is a plastic-free zone, and any littering is subject to fines determined by the administration.
9. Discrimination based on caste, creed, or religion is intolerable.
10. Abiding by the rules and regulations of the College Library, as detailed in the prospectus, is mandatory.
11. Students must handle college property, including furniture, laboratory equipment and library books, with utmost care.
12. Decent dressing within the college campus is desirable.
13. Cell phones and electronic gadgets are not allowed during class lectures, practical classes, and are strictly prohibited in the examination hall.
14. Students are responsible for the safety of their personal belongings.
15. Involvement in college activities such as seminars, workshops, training programs, certificate courses, and observance of national events is encouraged and appreciated.
16. The college campus is under CCTV surveillance, underscoring the importance of maintaining a secure and accountable environment.

Heramba Chandra College

Governing Body

President

Mr Baiswanor Chatterjee

Secretary

Dr Nabanita Chakrabarti, Principal

Government Nominee

Dr Ruma Bhattacharya
Mr Prithwish Kumar Roy

West Bengal State Council of Higher Education Nominee

Dr Santanu Paul

University Nominee

Dr Bidisa Sinha
Dr Prabal Dasgupta

Teachers' Representative

Dr Jayanta Ghosh
Ms Sharmistha Dasgupta
Dr Achintya Mandal

Non-Teaching Representative

Mr Ratan Kumar Kanjilal

Heramba Chandra College

Faculty

Department of Bengali

Dr Nabanita Chakrabarti, Principal	M.A., M.Phil., Ph.D.
Ms Tanushree Hansda, Assistant Professor (Head of the Department)	M.A., B.Ed.
Dr Madhubanti Shome, Assistant Professor	M.A., M.Phil., Ph.D.
Dr Md Ziaul Hoque, Assistant Professor	M.A., B.Ed., M.Phil., Ph.D.
Dr Reshmi Mitra, SACT	M.A., B.Ed., Ph.D.

Department of Education

Ms Chinmayee Nanda, Associate Professor (Head of the Department)	M.A., M.Phil. B.Ed.
Ms Sanchita Das, SACT	M.A.
Mr Pranab Kumar Mondal, SACT	M.A., B.Ed.
Ms Soumi Hazra, SACT	M.A., B.Ed.

Department of English

Dr Ranjan Kumar Auddy, Assistant Professor (Head of the Department)	M.A., Ph.D.
Dr Lily Law, Associate Professor	M.A., Ph.D.
Mr Sumit Naskar, Assistant Professor	M.A., B.Ed.
Ms Sudeshna Basu, SACT	M.A.
Ms Amrapali Bose, SACT	M.A., M.Phil.

Department of History

Dr Sutapa Bhatta Guha, Assistant Professor (Head of the Department)	M.A., Ph.D.
Dr Raktim Sur, Associate Professor	M.A., Ph.D.
Dr Achintya Mandal, Assistant Professor	M.A., Ph.D.
Ms Yachana Lama, Assistant Professor	M.A., M.Phil.
Ms Mahua Roy, SACT	M.A.
Ms Upama Biswas, SACT	M.A.

Department of Political Science

Dr Purabi Barman, Assistant Professor (Head of the Department)	M.A., M.Phil., Ph.D.
Dr Sarmistha Banerjee, Associate Professor	M.A., M.Phil., Ph.D.
Dr Papia Sengupta, Associate Professor	M.A., M.Phil., Ph.D.
Mr Santu Mukhopadhyay, SACT	M.A.

Department of Economics

Dr Ayanangshu Sarkar, Assistant Professor, (Head of the Department)	M.Sc., M.Phil, Ph.D.
Dr Saddam Hossain Mondal, Assistant Professor	M.A., M.Phil, Ph.D.
Ms Susmita Roy Chowdhury, SACT	M.Sc.
Ms Angana Chakraborty, SACT	M.A.
Ms Suravi Kar Roy, SACT	M.Sc., M.Phil.
Mr Subhashis Dasgupta, SACT	M.Sc.
Dr Sweta Lahiri, SACT	M.Sc., M.Phil., Ph.D.

Heramba Chandra College

Department of Geography

Dr Lopamudra Basu, Assistant Professor (Head of the Department)	M.Sc., Ph.D.
Dr Emon Bagchi, Assistant Professor	M.Sc., Ph.D.
Ms Moumita Ghosh, SACT	M.Sc., B.Ed.
Ms Bhaswati Bhattacharya, SACT	M.Sc., B.Ed.
Ms Basabductta Ghosh Choudhury Paul, SACT	M.Sc., B.Ed.

Department of Mathematics & Statistics

Mr Subhrajit Roy, Assistant Professor (Head of the Department)	M.Sc., B.Ed.
Dr Arun Sarkar, Assistant Professor	M.Sc., Ph.D.
Mr Arup Kumar Mallick, SACT	M.Sc., MCA
Ms Shinjini Ghosh, SACT	M.Sc.
Mr Dipankar Hazra, SACT	M.Sc., B.Ed.
Ms Malabika Das, SACT	M.Sc.

Department of Commerce

Dr Paromita Dutta Roy, Assistant Professor (Head of the Department)	M.Com., PGDBA, M.Phil., Ph.D.
Dr Jayanta Ghosh, Associate Professor	M.Com., M.Phil., Ph.D., ACMA
Ms Sharmistha Dasgupta, Associate Professor	M.Com., M.Phil., CA
Dr Bodhisattwa Bardhan Choudhury, Asst. Professor	M.Com., Ph.D.
Dr Leenapriya De, Assistant Professor	M.Com., Ph.D.
Mr Abhra Pratim Palit, SACT	M.Com., CA (Inter)
Ms Mahua Mukherjee, SACT	CMA(Inter), M.Com., B.Ed., PGDCA, MBA
Mr Ranjan Sen Sharma, SACT	M.Com., MBA, B.Ed.
Ms Soumita Chatterjee, SACT	M.Com.
Mr Archiman Lahiri, SACT	M.Com.
Mr Sibasish Datta, SACT	M.Com.
Mr Rana Ghosh, SACT	M. Com., M.Phil., MBA
Mr Souvik Mazumder, SACT	MCA
Mr Subhajit Debnath, SACT	MCA (IT), M.Tech. (CSE)
Mr Abhishek Sengupta, SACT	M.Com., CMA (Inter)
Ms Ishika Ghosh, SACT	M.Com., CA (Inter)
Ms Priyanka Banik, SACT	M.Com., M.Phil.
Ms Sahita Mitra, SACT	M.Com., M.Phil.
Ms Alolika Poddar, SACT	M.Com.
Mr Sukanta Kundu, SACT	M.Com., MBA, M.Phil.
Mr Nirupam Das, SACT	M.Com., CA (Inter)
Ms Satadruti Chakraborty Banerji, SACT	M.Com., M.Phil.

Librarian

Ms Samhati Soor	M.Sc., M.S.
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Heramba Chandra College

Non-teaching Staff

Name	Post	Responsibility
Office (Administrative Section)		
Mr Subrata Mondal	Head Clerk	Supervise Office
Ms Dipita Bhattacharya	Clerk	Admission Related Matter
Mr Satrajit Mitra	Clerk	Rail Concession, College Examination, Scholarship, Attestation
Mr Pallab Dey	Clerk	University Related Matter
Mr Bhim Bahadur Chhetry	Peon	Office Work
Mr Pulak Das	Peon	Office Work
Mr Dipak Das	Peon	Office Work
Mr Kartick Das	Peon	Office Work
Mr Udayan Sengupta	Peon	Office Work
Office (Account Section)		
Mr Sujoy Bandyopadhyay	Accountant	Supervise Accounts
Mr Utpalendu Giri	Clerk	Assistance in Accounting Work
Mr Kalipada Mahakul	Clerk	Student Ledger and Accounts Related Matter
Mr Bablu Mandi	Peon	Accounts Work
Office (Cash Section)		
Mr Ratan Kumar Kanjilal	Cashier	Supervise Cash
Mr Santanu Narayan Bose	Clerk	Assistance in Cash Work
Mr Kishore Bhanu Nayak	Peon	Cash Work

Heramba Chandra College

Name	Post	Responsibility
Library (Central Library)		
Ms Tapati Bera	Assistant Librarian	Supervise Library
Mr Pranjay Pal	Library Clerk	Assistance in Library Work and Admission Related Matter
Ms Rakhi Mondal	Library Clerk	Assistance in Library Work
Mr Sib Sundar Das	Library Peon	Library Works and Admission Related Matter
Mr Hiralal Dasgupta	Library Peon	Library Work
Ms Nilima Dey	Library Peon	Library Work
Library (Seminar Library)		
Ms Rituparna Mitra	Library Clerk	Assistance in Library Work
Mr Madhab Chandra Mondal	Library Peon	Library Work
Ms Sikha Das	Library Peon	Library Work
Staff Room		
Mr Tapas Das	Peon	Staff Room Work
Mr Uttam Bera	Peon	Staff Room Work
Mr Sampad Das	Peon	Staff Room Work
Department of Geography		
Ms Swati Ghosh	Laboratory Assistant	Assistance in Laboratory Work of the Department of Geography
Mr Ramesh Jay Singh	Laboratory Attendant	Laboratory Work of the Department of Geography
Others		
Mr Bappaditya Das	Electrician Cum Caretaker	Electrical and Caretaking Work
Ms Priyanka Das	Lady Attendant	Students' Work
Mr Chedilal Rabidas	Sweeper	Cleaning

Heramba Chandra College

Admission

The Centralised Admission Portal from 2024-25 has been introduced by the Department of Higher Education, Govt. of West Bengal to streamline the admission process convenient to the students for applying to higher educational institutions across the state. Detailed instructions pertaining to admission procedures are promptly disseminated on the college website immediately following the publication of results by the West Bengal Council of Higher Secondary Education.

Fees Structure of 1st Semester

Sl. No.	Honours with/without Research or Major	Minor/IDC (Subjects available in the college)	Fees (INR)
1	Honours in Commerce with/without Research	NA	3580
2	Major in Commerce	NA	3430
3	Honours in Bengali with/without Research	With Geography	4120
		Without Geography	3520
4	Honours in Economics with/without Research	With Geography	4420
		Without Geography	3820
5	Honours in Education with/without Research	With Geography	4120
		Without Geography	3520
6	Honours in English with/without Research	With Geography	4120
		Without Geography	3520
7	Honours in Geography with/without Research	NA	7620
		NA	7620
8	Honours in History with/without Research	With Geography	4120
		Without Geography	3520
9	Honours in Political Science with/without Research	With Geography	4120
		Without Geography	3520

Heramba Chandra College

Courses Offered

Sl. No.	Degree	Course
1.	Bachelor of Arts	4-year Honours in Bengali (with/without Research)
		4-year Honours in Economics (with/without Research)
		4-year Honours in Education (with/without Research)
		4-year Honours in English (with/without Research)
		4-year Honours in Geography (with/without Research)
		4-year Honours in History (with/without Research)
		4-year Honours in Political Science (with/without Research)
2	Bachelor of Science	4-year Honours in Economics (with/without Research)
		4-year Honours in Geography (with/without Research)
3	Bachelor of Commerce	4-year Honours in Commerce (with/without Research)
		3-year Major in Commerce

Subjects Offered as Major, Minor & IDC

Subjects Offered as Major	Subjects Offered as Minor	Subjects Offered as IDC
Bengali	Bengali	Bengali
Education	Education	Education
English	English	English
History	History	History
Political Science	Political Science	Political Science
Economics	Economics	Economics
Geography	Geography	Geography
Commerce	Mathematics	Mathematics
	Statistics	Statistics

AEC and CVAC are compulsory for all the courses offered.

AEC: Compulsory English, MIL Bengali / Alternative English

CVAC: Fundamentals of Environment, Environmental Education, Constitutional Values and Fundamental Duties, Lifestyle Diseases and their Prevention

Syllabus of All Courses under CCF

Sl. No.	Course	Link
1	<i>Bengali Honours with or without Research</i>	Click Here
2	<i>Economics Honours with or without Research</i>	Click Here
3	<i>Education Honours with or without Research</i>	Click Here
4	<i>English Honours with or without Research</i>	Click Here
5	<i>Geography Honours with or without Research</i>	Click Here
6	<i>History Honours with or without Research</i>	Click Here
7	<i>Political Science Honours with or without Research</i>	Click Here
8	<i>B. Com. Honours with or without Research & B. Com. Major</i>	Click Here
9	<i>CVAC: Fundamentals of Environment, Environmental Education, Constitutional Values and Fundamental Duties</i>	Click Here
10	<i>CVAC: Lifestyle Diseases and their Prevention</i>	Click Here

Academic Advancements

1. Honours Graduates of all streams and subjects are eligible to join Post Graduate Courses, run by the University in different subjects. They may also join Post Graduate Courses of other Universities. For example- Commerce Graduates may join M.Com. Course. Apart from M.A. in the subject concerned, English Honours graduates may join M.A. in Mass Communication, History Honours graduates can join M.A. in Museology, Archaeology, Geography Honours graduates may join course in GIS, Political Science Honours graduates and Education Honours graduates can join M.A. in Sociology, Economics Honours graduate may opt for International Trade or Foreign Trade courses taught by JNU or MSQE course offered by ISI.
2. All graduates, pass or Honours, are eligible for postgraduate courses in management. Commerce and Economics Honours students usually have an edge in financial management.
3. Though students of all disciplines can pursue Chartered Accountancy and/or Cost Accountancy Courses, Commerce students are definitely more inclined to such courses.
4. M.A. in rural development and M.A. in social welfare are other courses, which may be pursued by graduates from any social science subject.

Career Prospects

1. Campus interviews are arranged regularly for the students. The reputed companies like TCS, Bajaj Alliance, iPAC, Accenture etc. recruit a considerable number of students every year.
2. Students may contact Dr Ayanagshu Sarkar in this regard.
3. All students graduated from our college are eligible to sit for different competitive examinations like UPSC, PSC, (Civil Services, and Miscellaneous Services) Banking Services etc.
4. Though all graduates are eligible to sit for School Service Commission Examinations, scope is enormous for Bangla, English, History and Geography. In this field, there is very limited scope for Commerce and Economics.
5. For Commerce graduates West Bengal Audit and Accounts service is a very good option.
6. For Economics Honours graduates, there are special options for Indian Economic Services and Indian Statistical Services, Statistical Investigators (NSSO/CSO)
7. Journalism is another career option for graduates (Specially for Bengali and English Honours graduates)
8. Bengali and English Honours students can join publication industry.
9. Bengali and English Honours students can join the Film or Tele industry as script writer.

Add-on or Value-added or Certificate Courses

In the current academic year, several add-on or value-added or certificate courses are offered to the students of the college. These courses are strategically designed keeping in mind the academic need and to enhance the academic experience and skill set of students, aligning with the evolving demands of the professional landscape. Through these initiatives, the college aims to further enrich the educational journey of its students and empower them with relevant knowledge and competencies for their future endeavours.

The detailed programme schedule regarding the add-on/value added/certificate courses will be intimated time to time.

*Certificate Courses to be offered during 2024-2025**

- Film-making
- Spanish Language

*Add-on / Value-added to be offered during 2024-2025***

Sl No.	Course Name	Offered by
1	Dance Drama	Department of Bengali & Department of English
2	Creative Teaching	Department of Education
3	Culture and Heritage of Bengal	Department of History
4	Human Rights	Department of Political Science
5	Managing NSS and PLFS data	Department of Economics
6	Disaster Management	Department of Geography
7	Business Research Methodology	Department of Commerce

* Subject to nominal course fee

** Free of cost

Heramba Chandra College

Library

The Library has two parts: (i) Heramba Chandra College Central Library, and (ii) Heramba Chandra College Seminar Library. Both of the Libraries are equipped with a diversified collection of subject-based resources including the acquisition of ~40,000 books with their various updated ramifications to meet the quest for knowledge of their uses. They meet the demands of the students of B.A., B.Sc. and B.Com.; the teachers and other staff-members of the College. In addition, Geography Departmental Library is also there in the College.

The Central Library is on the third floor in the college building with an area of 282.31 sq.mt. Reading facility is available in the Central Library with the seating capacity of 70 persons at a time. The Central Library for all three Colleges has been filled with rare books since the inception of these three colleges. The Seminar Library has an area of 45.62 sq.mt. situated at the ground floor in the college building. The users may enroll themselves as the members in both the Libraries for borrowing books, availing reading facility etc. Library resources are maintained under both open and closed access.

Services and Facilities

Book for Home Issue

Book for Day Issue

[24x7 Web-OPAC](#)

Reading facility

E-books

Periodicals

Library Class

[Open Educational Resources](#)

CCTV Surveillance

User Awareness about Resources

Heramba Chandra College

Rules and Regulations

1. The students have to produce library cards to avail the library services.
2. The students can be issued 3 Library Cards. 2 cards are for borrowing books and 1 card is for availing reading facility. The issued cards are not transferable.
3. Library Cards are issued to the students after 2-3 working days on submission of 3 copies of Acknowledgement Receipt of 1st Semester Admission (1-paged print out) and 3 copies of stamp-size colour photograph.
4. Library Cards are valid for 3/4 academic years from the admission of the student in the College.
5. 2 books (1 book from Central Library, 1 book from Seminar Library) can be borrowed at a time by the students as home issue for 1 month from the Library, provided the previously issued books are returned/renewed in time.
6. Days and Timings of Book Requisition / Book Issue / Book Renew for the students are as follows:

Semester	Requisition Timing for Issue/Renew	Issue/Renew Timing (on the same day of giving requisition)
1st/2nd	11:30 a.m. - 3:00 p.m. (Saturday: 11:30 a.m. - 1:00 p.m.)	11:30 a.m. - 4:00 p.m. (Saturday: 11:30 a.m. - 2:00 p.m.)
3rd/4th	11:30 a.m. - 3:00 p.m. (Saturday: 11:30 a.m. - 1:00p.m.)	11:30 a.m. - 04:00 p.m. (Saturday: 11:30 a.m. - 2:00 p.m.)
5th/6th	11:30 a.m. - 3:00 p.m. (Saturday: 11:30 a.m. - 1:00 p.m.)	11:30 a.m. - 4:00 p.m. (Saturday: 11:30 a.m. - 2:00 p.m.)

7. Days and Timings of Document Submission for New Library Card / Library Card Issue / Book Return / Reading for the students are as follows:

Semester	Days	Timing
1st/2nd	Monday to Saturday	11:30 a.m.-4:00 p.m. (Saturday: 11:30 a.m.-2:00 p.m.)
3rd/4th	Monday to Saturday	11:30 a.m.-4:00 p.m. (Saturday: 11:30 a.m.-2:00 p.m.)
5th/6th	Monday to Saturday	11:30 a.m.-4:00 p.m. (Saturday: 11:30 a.m.-2:00 p.m.)

8. 1 book/journal issue/reference material can be borrowed at a time for the reading purpose within the reading area of the Central Library.
9. The fine would be calculated @INR 1/- per book per day (for a Student) and will be counted from the next day of the "Due Date".
10. Loss of Card should be reported immediately, the original holder is responsible for any misuse of the lost card.

11. *Unauthorized persons shall have no access to the Library.*
12. *Conversation, waiting, food-intake etc. are not allowed in the Library. Users are not permitted with their personal belongings in the stack and/or reading area.*
13. *The borrowed books must not be damaged or disfigured in any way. Borrowers should notify all damages found in the books at the time of issue. Otherwise they will be responsible for any damage that may be found at the time of return.*
14. *In case of loss or damage of books issued, the borrower will have to replace the same books of the latest edition.*
15. *Renewal of a book is only possible if multiple copies of it are available in the Library, or there is no demand for the book by other members of the Library.*
16. *Reading facility is only available in the Central Library. Books are not to be passed on to other readers.*
17. *Library Clearance has to be taken for release from the College.*
18. *The Library remains open during summer recess (16th May to 30th June).*

Scholarships

Financial Help for Poor Students

Swami Vivekananda Merit-cum-Means Scholarship (SVMCM)

AIKYASHREE

Online Application for Scholarship in Studies (OASIS)

Kanyashree Prakalpa

National Scholarship Portal (NSP)

Heramba Chandra College

Committees and Cells

Committee/Cell	Members
Academic Committee	<ol style="list-style-type: none">1. Dr Nabanita Chakrabarti, Principal2. Dr Raktim Sur, Academic Superintendent - Convenor3. Dr Ranjan Kumar Auddy, IQAC Co-ordinator4. Dr Lopamudra Basu, Secretary, Teachers' Council5. All Heads of the Departments
Library Committee	<ol style="list-style-type: none">1. Dr Nabanita Chakrabarti, Principal2. Dr Papia Sengupta, Professor-in-Charge, Library - Convenor3. Ms Sharmistha Dasgupta, Bursar4. Dr Lopamudra Basu, Secretary, Teachers' Council5. Ms Samhati Soor, Librarian6. All Heads of the Departments7. Mr Subrata Mondal, Head Clerk8. Mr Sujoy Bandyopadhyay, Accountant
Admission Committee	<ol style="list-style-type: none">1. Dr Nabanita Chakrabarti, Principal2. Mr Sumit Naskar - Convenor3. Dr Lopamudra Basu, Secretary, Teachers' Council4. All Heads of the Departments5. Mr Subrata Mondal, Head Clerk6. Mr Sib Sundar Das
Games and Sports Committee	<ol style="list-style-type: none">1. Dr Nabanita Chakrabarti, Principal2. Dr Purabi Barman - Convenor3. Ms Sharmistha Dasgupta, Bursar4. Dr Lopamudra Basu, Secretary, Teachers' Council5. Dr Saddam Hossain Mondal6. Dr Md Ziaul Haque

Heramba Chandra College

7. Mr Abhrapratim Palit
8. Mr Ranjan Sen Sharma
9. Mr Archiman Lahiri
10. Mr Arup Kumar Mallick
11. Mr Sibasish Dutta
12. Mr Abhishek Sengupta
13. Ms Priyanka Banik
14. Ms Sahita Mitra
15. Mr Sukanta Kundu
16. Mr Dipankar Hazra
17. Mr Subrata Mondal, Head Clerk
18. Mr Satrajit Mitra
19. Mr Pallab Dey
20. Mr Kishore Bhanu Nayak
21. Mr Bhim Bahadur Chhetry

Routine Committee

1. Dr Nabanita Chakrabarti, Principal
2. Dr Jayanta Ghosh - Convenor
3. Dr Ranjan Kumar Auddy, IQAC coordinator
4. Dr Bodhisattwa Bardhan Choudhury
5. Ms Chinmayee Nanda
6. Dr Ayanangshu Sarkar
7. Dr Paromita Dutta

Tender Committee

1. Dr Nabanita Chakrabarti, Principal
2. Dr Achintya Mandal - Convenor
3. Ms Sharmistha Dasgupta, Bursar
4. Dr Emon Bagchi
5. Mr Utpalendu Giri

Internal Complaints Committee

1. Ms Sharmistha Dasgupta -
Convenor/Presiding Officer
2. Ms Soma Chakraborty (External Member)
3. Ms Tanusree Hansda
4. Dr Ranjan Kumar Auddy
5. Mr Ratan Kumar Kanjilal
6. Ms Dipita Bhattacharjee

Heramba Chandra College

Cultural Committee

1. Dr Nabanita Chakrabarti, Principal
2. Mr Subhrajit Roy - Convenor
3. Dr Lily Law
4. Dr Achintya Mandal
5. Ms Tanushree Hansda
6. Dr Madhubanti Shome
7. Dr Lopamudra Basu
8. Dr Emon Bagchi
9. Ms Samhati Soor
10. Dr Reshmi Mitra
11. Ms Suravi Kar
12. Mr Santu Mukhopadhyay
13. Mr Nirupam Das
14. Ms Shinjini Ghosh
15. Dr Sweta Lahiri
16. Ms Rituparna Mitra
17. Ms Swati Ghosh

Student Support Cell

1. Dr Nabanita Chakrabarti, Principal
2. Dr Sutapa Bhatta Guha - Convenor
3. Ms Sharmistha Dasgupta, Bursar
4. Ms Chinmayee Nanda
5. Ms Tanushree Hansda
6. Mr Sumit Naskar
7. Dr Purabi Burman
8. Ms Bhaswati Bhattacharya
9. Ms Mahua Roy
10. Ms Angana Chakraborty
11. Ms Moumita Ghosh
12. Mr Rana Ghosh
13. Mr Pranab Kumar Mondal
14. Ms Ishika Ghosh
15. Ms Satadruti Chakraborty
16. Mr Utpalendu Giri

Heramba Chandra College

Women Development Cell

1. Dr Nabanita Chakrabarti, Principal
2. Ms Yachana Lama - Convenor
3. Dr Lily Law
4. Dr Ranjan Kumar Auddy
5. Mr Subhrajit Roy
6. Dr Madhubanti Shome
7. Dr Saddam Hossain Mondal
8. Ms Basabdatta Ghosh Choudhury Paul
9. Ms Mahua Mukherjee
10. Ms Soumita Chatterjee
11. Ms Alolika Poddar
12. Ms Amrapali Bose
13. Ms Priyanka Das

Psychological Counselling Cell

1. Dr Nabanita Chakrabarti, Principal
2. Ms Chinmayee Nanda - Convenor
3. Dr Ranjan Kumar Auddy, IQAC Coordinator
4. Ms Susmita Roy Chowdhury
5. Ms Sanchita Das
6. Ms Soumi Hazra
7. Ms Dipita Bhattacharya

Career Counselling & Placement Cell

1. Dr Nabanita Chakrabarti, Principal
2. Dr Ayanangshu Sarkar - Convenor
3. Dr Bodhiswatta Bardhan Choudhury
4. Dr Paromita Dutta
5. Ms Yachana Lama

Heramba Chandra College

Technology Cell

1. Dr Nabanita Chakrabarti, Principal
2. Dr Achintya Mandal - Convenor
3. Dr Ranjan Kumar Auddy, IQAC Coordinator
4. Mr Subhrajit Roy
5. Dr Lopamudra Basu
6. Dr Ayanangshu Sarkar
7. Dr Saddam Hossain Mondal
8. Ms Samhati Soor
9. Dr Md Ziaul Hoque
10. Mr Souvik Majumdar
11. Mr Subhajit Debnath
12. Ms Malabika Das
13. Mr Pranjay Pal

Publication Cell

1. Dr Nabanita Chakrabati, Principal
2. Dr Md Ziaul Hoque - Convenor
3. Dr Raktim Sur
4. Dr Madhubanti Shome
5. Dr Emon Bagchi
6. Dr Sutapa Bhatta Guha
7. Ms Sudeshna Basu
8. Ms Upama Biswas
9. Ms Tapati Bera

MoU Cell

1. Dr Nabanita Chakrabarti, Principal
2. Ms Sharmistha Dasgupta - Convenor
3. Dr Raktim Sur
4. Dr Bodhisattwa Bardhan Choudhury
5. Dr Ayanangshu Sarkar
6. Mr Ratan Kumar Kanjilal

Grievance Redressal Cell

1. Dr Nabanita Chakrabarti, Principal
2. Ms Sharmistha Dasgupta, Bursar
3. Dr Ranjan Kumar Auddy, IQAC Coordinator
4. Dr Lopamudra Basu, Secretary, Teachers' Council
5. Mr Subrata Mondal, Head Clerk

Heramba Chandra College

Anti-Ragging Cell

1. Dr Nabanita Chakrabati, Principal
2. Ms Sharmistha Dasgupta, Bursar
3. Dr Ranjan Kumar Auddy, IQAC Coordinator
4. Dr Lopamudra Basu, Secretary, Teachers' Council
5. Mr Subrata Mondal, Head Clerk
6. Mr Sujoy Bandyopadhyay, Accountant

SC/ST/OBC and Minority Cell

1. Dr Nabanita Chakrabarti, Principal
2. Ms Tanushree Hansda – Convenor
3. Mr Sumit Naskar
4. Ms Yachana Lama
5. Dr Saddam Hossain Mondal
6. Mr Bablu Mandi

Internal Quality Assurance Cell (IQAC)

1. Dr Nabanita Chakrabarti, Principal-Chairperson
2. Mr Baiswanor Chatterjee, President, Governing Body
3. Dr Ranjan Kumar Auddy- Coordinator
4. Dr Bodhisattwa Bardhan Choudhury- Joint Coordinator
5. Dr Raktim Sur
6. Ms Sharmistha Dasgupta
7. Ms Chinmayee Nanda
8. Dr Emon Bagchi
9. Mr Sumit Naskar
10. Dr Madhubanti Shome
11. Ms Samhati Soor
12. Mr Subrata Mondal
13. Ms Chaitali Chattopadhyay (External Member)
14. Mr Shiladitya Chaudhury (External Member)
15. Mr Pradip Kumar Sardar (External Member)

Heramba Chandra College

St John Ambulance

Heramba Chandra College Ambulance Division (St. John Ambulance, No. II, West Bengal district) was established in 1956 in the premises and operative with the establishment of the college since 1961.

The constitution of St. John Ambulance Unit at Institutional level comprises of:

1. Head of the Institution (President)
2. Divisional Commander (Programme Officer)
3. Teaching and Non-Teaching Staff Volunteers
4. Student Volunteers
5. Alumni

Contact Person: Mr Sib Sundar Das

The Heramba Chandra College Ambulance Division (St. John Ambulance, No. II, West Bengal district) is dedicated to promoting first aid awareness and emergency response skills among teachers and students. The mission is to equip students, teachers and community with the knowledge and practical skills necessary to handle medical emergencies effectively. Through regular extension activities such as training sessions, workshops, and community outreach programs, this unit aims to create a safer college environment and develop a sense of responsibility and service. By working collaboratively with professional healthcare providers and others, St John Ambulance, Heramba Chandra College unit ensures that the members of this unit receive high-quality training, ultimately contributing to the well-being of the college and the wider community.

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Campus Harmony and Social Service Unit

Established in 2018, the Campus Harmony and Social Service Unit at Heramba Chandra College aims to cultivate a harmonious relationship between the campus and the local community. This unit engages both teachers and students in a variety of community-focused extension activities, integrating the college's educational pursuits with social responsibility. By addressing diverse social concerns, this unit of the college tries to ensure the benefits of the community from the available educational resources and offers to provide students with practical and real-world experiences.

Members:

1. Dr Nabanita Chakrabarti, Principal
2. Dr Saddam Hossain Mondal - Convenor
3. Dr Emon Bagchi
4. Ms Tanushree Hansda
5. Mr Sumit Naskar
6. Ms Sudeshna Basu
7. Ms Soumi Hazra

The unit's initiatives range from educational outreach and environmental campaigns to health awareness and social welfare programmes, all designed to enrich both the local community and the college's educational environment. Through the efforts, the unit not only enhances the learning experience but also cultivates a sense of civic duty and mutual support among participants, embodying the college's commitment to holistic education and community engagement.

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Ramdhanu: An Extension Initiative

Ramdhanu, an extension initiative conceptualized by the Internal Quality Assurance Cell (IQAC) of Heramba Chandra College was finally launched in 2022-23. The programme aims to brighten the lives of underprivileged children through the transformative power of education. The basic features of this programme include the following.

1. Under the umbrella of Ramdhanu, the college plans to offer various free short-term courses annually, providing an invaluable opportunity for the deprived to access education and various extra-curricular activities.
2. The initiative recognizes the importance of student-instructors of our college and has committed to offering them minimal remuneration for each class, ensuring a fair and sustainable partnership.
3. Another distinctive feature of Ramdhanu is its commitment to not only intellectual but also physical nourishment. The participating children will be provided with a free meal, emphasizing the understanding that a well-fed mind goes hand-in-hand with academic growth.
4. This community-driven effort represents a significant step towards contributing to the holistic development of the nearby community.
5. Financial sustainability is a key aspect of this initiative, and the college has devised a thoughtful plan. The expenses incurred in running Ramdhanu will be shared equally between the teachers' fund and the college, where operational expenses will be determined based on the amount shared by the teachers. This collaborative approach ensures a responsible allocation of resources, fostering a sense of shared responsibility among the faculty and the institution.
6. Recognizing the magnitude of its ambitions, Ramdhanu is actively seeking collaboration with government bodies and corporate entities to secure additional financial assistance.

This holistic approach demonstrates the college's commitment to maximizing support and resources, ensuring the sustained impact and growth of Ramdhanu for the betterment of the less fortunate children, it aims to serve. By actively engaging with the community the college is creating a positive impact on society.

Courses Offered

Ramdhanu is delighted to present the following free short-term courses to the diverse interests and talents of the deprived children in the local community.

1. The dancing course aims to nurture artistic expression and physical well-being among the participants.
2. The singing course seeks to foster a love for music and vocal skills among underprivileged children.
3. The drawing and painting course aims to bring creativity to the forefront encouraging artistic expression and imagination.
4. The basic computer knowledge is designed to empower participants with fundamental digital literacy skills.

Student-Instructors' Contributions

A cornerstone of the Ramdhanu initiative is the involvement of our enthusiastic students, who are poised to take on the roles of instructors. These dedicated individuals have been eagerly contributing their time and sharing their knowledge, demonstrating a sincere commitment to uplifting the socio-economically disadvantaged children within our community. The collaborative effort between students and faculty members aims to create a positive learning environment, nurturing a profound sense of shared responsibility and community engagement.

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