

GOVERNMENT OF WEST BENGAL  
BACKWARD CLASSES WELFARE DEPARTMENT  
ADMINISTRATIVE BUILDING, 4<sup>TH</sup> & 5<sup>TH</sup> FLOOR  
DJ-4, SECTOR-II, BIDHANNAGAR, KOLKATA-91  
WEBSITE : www.anagrasarkalyan.gov.in

No 211 - BCW/Authen(R.C.)  
MRD- 44/99(1)

Date: 26.8.19

Certified that the position of Vacancy/vacancies occurring between 27.03.1990 and 28.06.2014 (Date of the last vacancy) as shown against Roster Point No. 01(One) to Roster Point No. 3 (Three) of 1st cycle in the Register of Appointment in respect of Library (Dean) (Name of the Post) attached to Herambachandra College KOLKATA

(Name of the Institution) submitted by the Principal ( Head of Institution/Office ) vide letter No. 209/Hec/2018-19 dated 28.06.19 has been examined with reference to the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1976 and the West Bengal Backward Classes( Other than Scheduled Castes and Scheduled Tribes ) ( Reservation of Vacancies in Services and Posts ) Act, 2012 and Rules framed there under found to be in order, as on date in respect of Scheduled Caste, Scheduled Tribe, Other Backward Classes-A and Other Backward Classes-B reservations only.

The Register of Appointment contains unfilled reserved vacancy/vacancies at R.P.No./No.s 3 (see) ( Roster Points & Reserved for ).

Hk  
26/08/19  
**AMAL KUMAR MITRA, WBSS**  
Asstt. Commissioner for Reservation  
& Ex-Officio Asstt. Secretary  
Backward Classes Welfare Department  
Const. of West Bengal

Signature of Certifying Authority with Seal

**Government of West Bengal**  
**Department of Higher Education,**  
**Science and Technology & Biotechnology**  
**C.S.Branch**  
**BikashBhavan, Salt Lake, Kolkata-700091**

No. 1086 -Edn(CS)/4E-01/2012

Dated, Kolkata, the 22<sup>nd</sup> September, 2017

From:- Deputy Secretary to the Government of West Bengal

To:- The Director of Public Instruction, West Bengal.

**Subject: Filling up of 02(two) non-teaching posts in Heramba Chandra College, Kolkata.**

Sir,

With reference to your Memo No. 170-UGC 5A-85 UGC/2009 Dated 25.01.2016 on the aforesaid subject, I am directed by the order of the Governor to say that the Governor is hereby pleased to approve the filling up of 02(two) existing vacant non-teaching posts in Heramba Chandra College, Kolkata.

The details of the posts are as below:

**(A) Filling up of Non-Teaching Posts:**

<b><u>Name of the posts</u></b>	<b><u>No of posts</u></b>	<b><u>Pay Band</u></b>	<b><u>Grade Pay</u></b>
Lady Attendant	01(one)	Rs. 4900-16200/-	Rs. 1700/-
Library Peon	01(one)	Rs. 4900-16200/-	Rs. 1700/-

2. The non-teaching posts sanctioned herein shall be filled up subject to the strict observance of the recruitment procedures as stipulated in G.O. No.940-Edn (CS) dated 25.08.2017 and reservation policy applicable from time to time. The College Authority is expected to fill up the said vacancies within 1(one) year from the date of issuance of this G.O.

3. The charges on account of payment of salary of the staff of the college will be met from the head of account "2202-General Education-03-University and Higher Education-104-Assistance to Non-Govt. Colleges and Institutes-NP-Non Plan-001-Assistant to Non-Govt. Colleges and Institutes(EH)-V-31-Grant-in-aid-GENERAL-01-Salary Grants".

4. This order is issued with the concurrence of the Finance Department vide their U.O.No. Group P(2)/2016-2017/0490, dt. 17.01.17 and with the approval of the Cabinet in its meeting held on 23.08.17 through their U.O. No. Cab(D) 510, dated 25.08.17.

All concerned are being informed accordingly.

Yours faithfully,

Sd/-

Deputy Secretary

P.T.O.

No. 1086/1(13)-Edn(CS)/4E-01/2012

Dated, Kolkata, the 22<sup>nd</sup> September, 2017

Copy forwarded to the:-

1. Principal Account General (A & E), West Bengal, Treasury Buildings, Kolkata-700 001
2. Finance Department of this Government
3. Secretary, West Bengal College Service Commission, Purta Bhavan, DF Block, 3<sup>rd</sup> Floor, Salt Lake City, Kolkata-700 091.
4. Pay and Accounts Officer, Pay and Accounts Office-I, Kolkata.
5. Joint Director (UGC), Education Directorate, West Bengal.
6. Joint Director (NGC), Education Directorate, West Bengal.
7. Joint Director (PPS), Education Directorate, West Bengal.
8. Member Secretary, West Bengal State Council of Higher Education.
9. P.S. to Minister-in-Charge, Department of Higher Education, Science and Technology & Biotechnology
10. Sr. P.A. to Additional Chief Secretary, Department of Higher Education, Science and Technology & Biotechnology.
11. P.A. to the Secretary, Department of Higher Education, Science and Technology and Biotechnology.
12. Principal, Heramba Chandra College, 23/49, Gariahat Road, Kolkata-29.
13. Guard File.

*Heray*  
Deputy Secretary

# APPENDIX - I

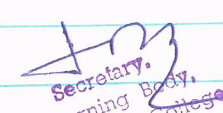
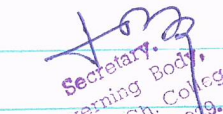
Register of appointment (W.e.f. 27.03.90.)  
Direct Recruitment

Name of the Department :  
Group of Service : Non-Teaching  
Scale of Pay : 3350-90-3800-100-4700-125-6325

Name of the Office : Heramba Chandra College  
Name of the post : Clerk  
Total NO. of Sanctioned Post: 6 (Six)  
Percentage of Reservation  
(NO. of Reserved Post) : i) Scheduled Castes. 22%  
ii) Scheduled Tribes. 06%  
iii) B.C. 07% (5% W.e.f. 6.4.95 & 2% W.e.f. 25.3.99)

Date of Occurrence of the Vacancy	Point of Roster	Whether reserved or Scheduled Caste or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Caste or Scheduled Tribes Status	Date of Appointment
1	2	3	4	5
01.01.1993	1	S.C		
01.05.1996	2	General	Subrata Mondal	01.07.1999
04.03.1998	3	General	Swoy Bandyopadhyay	02.09.2009
15.12.1998	4	S.T		

If the Candidate of the right Community is not appointed to the reserved vacancy, reasons for doing so.	Remarks	Signature of the appointing authority
6	7	8
	Vice Santosh Kumar Gupta U.D.C, promoted as Head-Clerk on 1.1.93 and as such the post of a Clerk falling vacant	Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.
	Vice Sunil Baran Mondal (Retired on 30.4.96)	Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.
	Vice Utpalendu Basu due to promotion to the post of accountant dt. 04.03.1998.	Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.
	Vice Debabrata Sen due to promotion to	Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.

Date of Occurrence of the Vacancy	Point of Roster	Whether reserved or Scheduled Caste or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Caste or Scheduled Tribes Status	Date of Appointment	If the Candidate of the right Community is not appointed to the reserved vacancy, reasons for doing so.	Remarks	Signature of the appointing authority
1	2	3	4	5	6	7	8
15.07.2003.	5	General	Santanu Narayan Basu	02.09.2009		Vice Panchu Gopal Dey due to promotion to the post of Cashier dt. 15.07.2003.	 Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.
01.09.2005	6	General authenticated upto RPN. 6.	Utpalendu Giri Mohan Jaindeb	02.09.2009		Vice Subrata Mondal due to promotion to the post of Accountant dt. 01.09.2005.	 Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.
01.11.2014 01.11.2014	7	S.C.				Vice Sri Pradipta Dutta (Retired on 30.10.14)	Secretary Governing Body Heramba Chandra College Kolkata-700 029
03/05/2015	8	General				Vice Sujoy Bandyopadhyay Due to Promotion to the Post of Accountant dt. 02.05.2015	Secretary Governing Body Heramba Chandra College Kolkata-700 029

Asst. Secy. (Reservation,  
and E. C. Secy.  
B. C. W. Department  
Govt. of West Bengal.

# APPENDIX - 1

Register of appointment (w.e.f. 27.03.90.)  
Direct Recruitment

Name of the Department :  
Group of Service : Non-Teaching

Scale of Pay : 2600-55-2985-60-3525-65-4175

Name of the Office : Heramba Chandra College.

Name of the Post : Peon.

Total No. of Sanctioned Post : 6 (Six)

Percentage of Reservation  
(No. of Reserved Post)

- i) Scheduled Castes. 22%
- ii) Scheduled Tribes. 06%
- iii) B.C. 07% (5% w.e.f. 6.4.95 & 2% w.e.f. 25.3.99)

Date of Occurrence of the Vacancy	Point of Roster	Whether reserved for Scheduled Castes or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Castes or Scheduled Tribes Status	Date of Appointment
1	2	3	4	5
01.07.1996	1	S.C	Tapas Das	10.09.2013
01.10.1998	2	General	Madhab Chandra Mondal	02.09.2009
01.07.1999	3	General	Dipak Kumar Dey	02.09.2009
01.02.2001	4	S.T	Bablu Handi	10.09.2013

\*If the candidate of the right community is not appointed to the reserved vacancy. reasons for doing so.

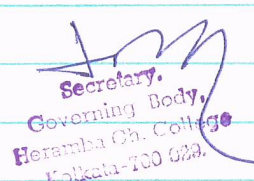
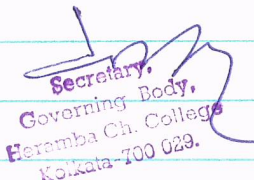
6	Remarks	Signature of the appointing authority
	Vice Nityamanda Mondal (Retired on 30.6.96)	Prasanta Sharma
	Vice Nityamanda Dan (Retired on 30.9.98)	
	Vice Farukh Gopal Dey Promoted as a Clerk w.e.f. 30.1.7.99 vide G.O. 928-UGC dt. 21.05.1999	
	Vice Ramprasad Jyoti Singh (Retired on 31.1.01)	Prasanta Sharma

Date of Occurrence of the Vacancy	Point of Roster	Whether reserved for Scheduled Castes or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Castes or Scheduled Tribes Status	Date of Appointment
1	2	3	4	5
01.01.2005	5	General	Bhim Bahadur Chhetry	02.09.2009
01.07.2007	6	General	Kishor Bhanu Nayak	02.09.2009

Authenticated upto R.P. No. 6

15.6.09

ABHIRAM  
A. C. ...  
15.6.09

If the Candidate of the right Community is not appointed to the reserved Vacancy, reasons for doing so.	Remarks	Signature of the appointing authority.
6	7	8
	Vice Bhabesh Ch. Girci (Retired on 31.12.04)	 Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.
	Vice Kalipada Das (Retired on 30.6.07)	 Secretary, Governing Body, Heramba Ch. College Kolkata-700 029.

2 Register of appointment (w.e.f. 27.03.90)  
Direct Recruitment

Name of the Department :  
Group of Service : Non-Teaching

Scale of Pay: 2600-55-2985-60-3525-65-4175.

Name of the Office : Heramba Chandra College  
Name of the Post : Peon  
Total NO. of Sanctioned Post : 04 (Four)  
Percentage of Reservation (NO. of Reserved Post) :  
i) Scheduled Castes 22%  
ii) Scheduled Tribes 06%  
iii) B.C 07% (5% w.e.f. 6.4.95 & 2% w.e.f. 25.3.99)

Date of Occurrence of the Vacancy	Point of Roster	Whether reserved for Scheduled Castes Or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Castes Or Scheduled Tribes status.	Date of Appointment
1	2	3	4	5
01.07.1999	1	S.C	Bhim Bahadur Chhetry	02.09.09
01.02.2001	2	General/Reser- ved for S.C. vide G.O. NO. 4011-BCW-MRD-44/99 P.T. dt 19.08.10, R.P. NO-1	Kishore Bhanu Nayek	02.09.09
01.01.2005	3	General/SC Reserve for SC vide G.O. NO. 4011 dt. 19.08.10 in lieu of L.L. NO. 9		
01.07.2007	4	S.T	Antendicated upto R.P. NO. 4	

If the Candidate of the right Community is not appointed to the reserved vacancy. Reasons for doing so.	Remarks	Signature of the appointing authority
6	7	8
Due to ignorance	Vice Panchu Gopal Dey Promoted as a Clerk w.e.f. 01.07.99 vide G.O. NO 928 - UGC dt. 24.05.1999. Violations regularised vide G.O. NO. 4011-BLW/MRD-44/99 (Pt-1) dt-19.08.2010. Reservation C/F R.P. NO 3	
	Vice Ramprasad Jaysingh (Retired On 31.01.01)	
	Vice Bhabesh Ch. Giri (Retired On 31.12.04) vacancy reserved for SC vide G.O. NO. 4012 dt. 19.08.10 in lieu of R.P. NO 1	
	Vice Kalipada Das (Retired On 30.06.07)	




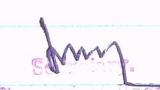
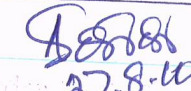
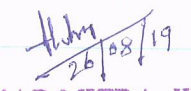
2. Register of appointment (W.E.F. 27.03.90)

Direct Recruitment

Name of the Department :  
Group of Service : Non-Teaching

Scale of Pay : 2600-55-2985-60-3525-65-4175.

Name of the Office : Heramba Chandra College  
Name of the Post : Library Peon  
Total NO. of Sanctioned Post : 02 (Two)  
Percentage of Reservation (NO. of Reserved Post) :  
i) Scheduled Castes. 22%  
ii) Scheduled Tribes 06%  
iii) B.C. 07% (5% W.E.F. 6.4.95 & 7% W.E.F. 25.3.99)

Date of Occurrence of the Vacancy	Point of Roster	Whether reserved for Scheduled Castes or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Castes or Scheduled Tribes status	Date of Appointment	If the candidate of the right community is not appointed to the reserved vacancy. Reasons for doing so.	Remarks	Signature of the appointing authority
1	2	3	4	5	6	7	8
01.07.1996	1	S.C	Madhab Chandra Mondal	02.09.09	Due to ignorance.	Vice Nityamanda Mondal (Retired on 30.6.96) Violation Regularised vide G.O. NO. 4012-BCW/MRD - 44/99 Part-1 dt. 19.08.10 Reservation C/F R.P. NO. - 3	 Secretary, Governing Body, Heramba Chandra College Kolkata-700 029.
01.10.1998	2	General/ Reserve for S.C. vide G.O. No. 4012/BCW-MRD/44/99 P.T. dt. 19.08.10. C/F R.P. NO. - 1	Dipak Kumar Dey	02.09.09		Vice Nityamanda Das (Retired on 30.9.98)	 Secretary, Governing Body, Heramba Chandra College Kolkata-700 029.
	3	General/SC Reserve for SC vide G.O. No. 4012 dt. 19.8.10 in lieu of R.P. NO. 1	Authenticated upto R.P. NO. 2  27.8.10 Asstt. Commissioner for Reservation & Ex-Officio Assistant Secretary, P.W. Department, Govt. of West Bengal			Vacancy reserved for SC vide G.O. No. 4012 dt. 19.08.10 & in lieu of R.P. NO. 1	Secretary Governing Body Heramba Chandra College Kolkata-700 029
28.06.2014	3	SC General/SC Reserved for SC vide G.O. No. 4012 dt. 19.08.2010 in lieu of R.P. NO. 1	Stib Senker Das	12/06/2020	Authenticated ROA upto R.P. NO. 3  26/08/19	Vice Late Dipak Dey died on 27.06.2014	Secretary Governing Body Heramba Chandra College Kolkata-700 029



শ্রদ্ধাবান লভতে জ্ঞানম

# Herambachandra College

Accredited by NAAC

No: 06/ HCC / 2020-2021 dated : 12.10.2020

To  
Sri Shib Sundar Das  
23/B, Kankulia Road,  
Kolkata – 700 029.

Sub: - Letter of appointment

Dear Sir,

The Governing Body of Heramba Chandra College is pleased to appoint you approved by the Director of Public Instruction, West Bengal vide Memo no 1105-UGC / 5A-85 UGC-09 dated 30.09.2020, as a Peon, on subject to acceptance of the following terms.

The terms and conditions of the service, e.g. pay and allowances, leave, provident fund, age of retirement and retirement benefits, duties and rules of conduct disciplinary proceedings etc., will be governed by the State Government of West Bengal and Governing Body of the College.

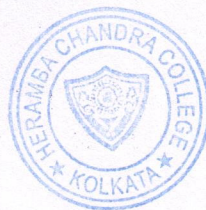
In case you accept the appointment agreeing with the terms and conditions mentioned above, you must let us know in writing within 7 days from the date of your receiving this letter the following:-

- 1) Your exact date of joining this college.
- 2) Your acceptance / refusal of the terms and conditions,

Yours sincerely

*Nalini Chandra*  
12.10.2020

Principal  
Heramba Chandra College



Copy to:

- |                      |            |                    |                    |
|----------------------|------------|--------------------|--------------------|
| 1. Principal         | 2. Bursar  | 3. Head Clerk      | 4. Accountant      |
| 5. Account's section | 6. Cashier | 7. Seminar Library | 8. Central Library |

Accepted  
Madam - Chandra  
12.10.2020

Principal  
Heramba Chandra College  
Kolkata-700 029

Date: 12/10/2020

The Principal  
Heramba Chandra College  
23/49 Gariahat Road  
Kolkata 700029

Sub:- Joining Letter

Respected Madam

With reference to the mention subject, I am pleased to inform you that, I, **PRIYANKA DAS**, joining your college as a LADY ATTENDENT in the substantive post with effect from 12/10/2020 at the beginning of the session of the college (11:30) am. I have received the appointment letter from the college vide No. 07/HCC/2020-21, date - 12/10/2020

Yours faithfully

*Priyanka Das*  
12/10/2020

Contact Number - 9903822370

RECEIVED TRUE COPY

Principal  
Heramba Chandra College  
Kolkata-700 029

Accepted  
Nasimul Chaudhury  
Principal  
Heramba Chandra College  
Kolkata-700 029



Date: 12/10/2020

To  
The Principal  
Heramba Chandra College  
23/49 Gariahat Road  
Kolkata 700029

Sub:- Joining Letter

Respected Madam

With reference to the mention subject, I am pleased to inform you that, I, Shib Sundar Das, joining your college as a Library Peon in the substantive post with effect from 12.10.2020 at the beginning of the session of the college (11:30) am. I have received the appointment letter from the college vide No. 06/HCC/2020-21 dt 12.10.2020

Yours faithfully  
Shib Sundar Das  
12.10.2020  
9831193233