Continuous internal Evaluation Methods of the Department of English

Heramba Chandra College has structured the mechanism of Internal Assessment evaluation process in accordance with university circulars. The mechanism of continuous assessment in the department of English is as follows:

- The department of English holds an entry-level test at the beginning of Semester 1 to point out the advanced learners and slow learners.

- According to university circulars in CBCS curriculum, total Marks for **Internal Asessment** is 10 for the Core Courses (CC), Generic Electives (GE), Discipline Specific Electives (DSE) and Skill Enhancement Courses (SEC). The college notifies centrally for Internal Assessment on official website indicating date, time and room number and the entire process is controlled centrally. The teachers of the department prepare questions and submit to the college authority before internal assessment.

- Total marks for **attendance** in all these papers is 10 in these papers.

- **Tutorial** of 15 marks is another very important aspect of internal assessment in all the Core papers under CBCS curriculum. The department of English assigns project works of 10 marks and holds viva at the time of submission of projects. The teachers give the students liberty to choose topics for project works. If the topics are relevant the department allows the student to prepare project work on the chosen topic.

- **Project work** is also part of student centric learning as students present their ideas and solutions to critical questions and issues of a literary text. 5 marks are allotted for the performance in the viva. The viva allows the faculty to assess the student beyond the domain of answer scripts and classroom performance. Marks for Internal and tutorial are preserved systematically and uploaded on university portal within stipulated time.

- The students assess themselves at the **online portal** where teachers post their questions, answers to questions and study materials (https://herambachandracollege.net/mcq_portal/)

- The teachers also assess students in class tests and also through their response in class hours. Further, whenever a student approaches a teacher beyond class hours for explanation of a topic taught in class or for getting an answer checked, the teachers gets an opportunity to assess her/him.

- The department has mentored the unsuccessful students and the college have taken feedback on unsuccessful students in order to ascertain what went wrong with them and how they can be given support in the best possible manner.

- The college has a special **Online portal called 'Entry in Service'** for the self assessment of students preparing for competitive examinations.