



HERAMBACHANDRA COLLEGE

Internal Quality Assurance Cell

23/49, Gariahat Road, Kolkata - 700 029, Ph: 2461 0131

Proceedings of the Meeting of the Internal Members of the IQAC dated 7 June 2023

The house analysed the Student Satisfaction survey and found that students have given a positive feedback. Regarding performance of teachers and the departments, our students have given a very positive response. The students have acknowledged the contribution of the college towards creating opportunities of Placement, nourishing extra-curricular accomplishments, and supporting cognitive, social and emotional growth. The Coordinator suggested that the Academic Sub Committee should also analyse the feedback and think of further improvement on academic matters.

The Coordinator then draws the attention to the last question, which was framed beyond the questionnaire of NAAC. The students were asked to suggest two things which need to be changed or improved in the college. A large number of students have asked for a better and bigger canteen and more classrooms; a significant number of students have complained of poor hygiene as the college does not have enough washrooms. The house observed that these demands of the students are valid and justified and the matter be referred to the Governing Body for quick remedy. A large number of students have requested that the break be increased from 20 minutes to 30 minutes. But the Principal observed that since the college has constraints on time such demands cannot be fulfilled. A few students have demanded a bigger Computer Room. Several members said that they had also been voicing this necessity for the students for a long time. but the college could not cater to this demand due to lack of space.

Regarding the second agenda the house resolved that demands of the students for better canteen, more classrooms and improvement of hygiene be conveyed to the Governing Body for taking proper action.

The IQAC through prolonged discussion prepared the following list to be considered in preparing the budget of 23-24

- The budget requires a Criteria called '**infrastructure augmentation**'. The analysis of Feedback gives a guideline of necessary infrastructural augmentation.
- As per NAAC the college requires a yearly sum of Rs 50000 to start an Add-On Course on Spanish. The college has already proceeded dialogues in this matter.
- And fund may also be allotted for other Add-On Courses, such as Self-Defence Training for Girl Students etc.



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- The IQAC feels that fund be allocated in the budget for
- Field Work, Internship, study tour, Field visit, Industry visit.
 - for paying the registration fees if the teacher presents a paper in a seminar/conference as an incentive for research works,
 - for publications of ISSN journal or book with ISBN by a Department or Committee,
 - for doing Extension activities and
 - for supporting our 'Best Practices' by the college, such as 'Ramdhanu', Solar panel, Solid Waste management, Herbal Garden etc.
 - for the functioning of Research and Development Cell which is being formed by order from higher authority.

It was reported by the Coordinator that the AQAR 21-22 has been opened for editing. It was decided that the changes suggested in the Review must be complied with.

The meeting ends with a vote of thanks to the chair.

Handwritten signatures in blue ink:
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