

Assurance Quality Certification LLC	F13 Issue 01 Rev 05
ISO 9001:2015	
Stage 1 Quality Audit Report	

Name of the Organization	HERAMBA CHANDRA COLLEGE	
Address	23 / 49, Gariahat Road, Kolkata - 700 029, West Bengal, India.	
Site Address (If any)		
No. of Employees	Teaching = 65, Librarian- 1, Non-teaching = 15, Electrician=1, Total = 81	
No. Of Shift	1	
E mail id	teachershcc@gmail.com	
Contact Person	DR. NABANITA CHAKRABARTI	
Telephone/Fax	(033) 2461 - 1236/2689/0131	
Scope	“Teaching, learning and evaluation processes relating to awarding of the B.A., B.Sc., B.Com. degree courses in an environment-friendly and energy-efficient manner within a green college campus”	
Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Exclusions	Design and development	
Audit Team	Lead Auditor: Amalesh Kumar Mandal Auditor: Technical Expert	Audit duration Man day(s): Technical Expert
Starting date of Audit	23.05.2023	
End Date of Audit	23.05.2023	
Brief about the organization	<p>Heramba Chandra College, a premier co-educational institution popularly known as South City Day College, is situated in Golpark, the cultural hub of South Kolkata. With a long and glorious history, the college is surrounded by a lush green lawn adorned with colourful flowers and plants, creating an eco-friendly atmosphere conducive to mental growth and openness of mind.</p> <p>In the history of our nation, City College is remembered not only for its pioneering efforts in the field of education but also as an embodiment of the liberal spirit that enriched the nineteenth-century Renaissance in India. A genuine humanistic approach to education is practised here, fostering a warm and friendly relationship between teachers and students. This age-old tradition of a nurturing student-teacher relationship is a rich legacy handed down by the founders of this group of colleges. The college celebrated its golden jubilee with great fervour in 2006.</p> <p>City College began modestly as City School, founded on January 6,</p>	

1879, by the Sadharan Brahmo Samaj. The initial expenses were borne by Late Ananda Mohan Bose, the then President of the Samaj, along with contributions from Late Sivanath Sastri and other prominent members. In 1881, just two years after its establishment, the City School was elevated to a college with the introduction of F.A. classes. The college quickly advanced, opening a B.A. course in 1884, and within five years, it became a first-grade college. In January 1905, City College was placed under the control of "The City College Institution," a society registered under Act XXI of 1860, known as the Brahma Samaj Education Society.

Currently, the college is government-aided, having been taken over from the Brahma Samaj. The Commerce Department of City College was started in 1939 to address the practical and vital needs of the time, training personnel for leadership in industry and commerce. Due to the prevailing disturbances, it was decided to provide education in a safe zone for students of South Calcutta, leading to the establishment of an institution in November 1946 at Lansdowne Road. In July 1952, the institution moved to 50 Mahim Halder Street, Kalighat. Late Horendra Coomer Mukherjee, the then Governor of West Bengal, laid the foundation stone of the present South Calcutta Building on January 6, 1954, with the opening ceremony held on January 6, 1955. On June 1, 1961, the South City College Branch of City College branched off into three separate colleges: Sivanath Sastri College (Morning), Heramba Chandra College (Day), and Prafulla Chandra College (Evening). Thus, Heramba Chandra College was born.

The college continues to excel in academics as well as in sports, earning a B+ rating from the NAAC Peer Team in the second cycle of accreditation in 2016. It offers 4-year Honours/ Honours with Research courses in Commerce, Bangla, Economics, Education, English, Geography, History, Political Science, and a Multidisciplinary Course in Commerce. Students can also take Statistics and Mathematics as Minor and Interdisciplinary subjects. For over 60 years, the college has earned a reputation as one of the leading colleges in South Kolkata. Committed to the all-round development of students, the college organises regular departmental excursions and excels in sports, with students winning several trophies both individually and in groups. Social upliftment programmes are also a significant focus, with initiatives like the St. John Ambulance, Campus Harmony and Social Service Unit, and *Ramdhanu* (an initiative for underprivileged children of the locality) providing humanitarian support.

Heramba Chandra College not only prepares students academically but also instils confidence to face the world. The college offers benefits such as placement arrangements, job market training, and various add-on and certificate courses. Many companies visit the institution for recruitment, much to the students' satisfaction.

The Principal and all staff members warmly welcome all students to




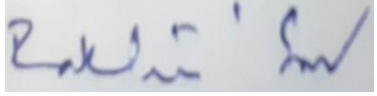
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	Heramba Chandra College and wish them every success in life.
Audit Objective	To evaluate the client's documented system, location & site-specific conditions and gather other details through discussions with the client's personnel to determine the organization's readiness for the Stage 2 Audit for Certification

CHANGE DETAIL

Audit Duration for Stage 1	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDANCE SHEET:

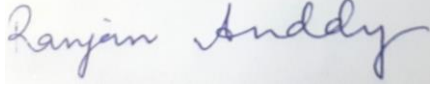

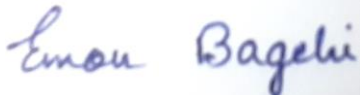



NAME OF PERSON	DESIGNATION
	Lead Auditor
 	Principal
	Associate Professor

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	Assistant Professor
	Assistant Professor
	Assistant Professor
	Assistant Professor
	Accountant
	Library Clerk

SUMMARY OF AUDIT

AREA OF IMPROVEMET	
(Areas of Improvement Which May be Identified as Non Conformities During Stage 2 Audit)	
1	Communication/Display of policy
2	Communication/Display of Objectives




Non Conformities Raised

0 Minor/Major Non conformance identified in the Stage 1 audit, details of Non-Conformance in F50.

Please respond by using your own corrective action form and include the root cause analysis with systemic corrective action. Failure to include root cause analysis with systemic corrective action will result in your responses being rejected by Lead Auditor

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Team Leader Declaration (Tick or cross Each Column as per applicability)	
√	Auditing is based on a sampling process of the available information
√	Audit is combined, joint or integrated;
√	The effectiveness of corrective actions taken regarding previously identified
√	nonconformities has verified
√	Outcomes are effective and complying.
√	The internal audit and management review process are effective and complying with the requirements.
√	The scope of certification is appropriate.
√	The capability of the management system to meet applicable requirements and expected
√	The audit objectives has been fulfilled and achieved.
RECOMMENDATION	
√	Recommended Proceeding With Stage 2 (within 60 days from this audit date)
×	Recommend not proceeding to stage 2 until audit evidence has been submitted to AQC showing that the concerns raised by the auditor (s) have been rectified. A date for stage 2 will then be agreed.
×	Recommend not proceeding without a further stage 1 Audit due to the severity of the concerns raised by the audit team

Sign Off : Date 23.05.2023	
AQC Report Submission Name of Auditor: Amalesh Kumar Mandal Signature:  Authorization: Empanelled Auditor from IAF accredited Certification Body, IRCA and NABET Accredited QMS Auditor, and QCI Certified Certification on ISO 17020:2012.	Client Acceptance for Report Name: Nabanita Chakrabarti Sign:   Designation: Principal, Heramba Chandra College

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AUDIT CHECKLIST

REQUIREMENTS	COMMENTS	Status C/NC/O
Is the Information documented as required as per the ISO 9001:2015? Any other functional Specific Requirements?	Manual and other documented information available.	C
Has the discussion been held with personnel of the Client company for readiness for stage-2?	Yes, discussed and finalized as per discussion with the Principal and IQAC coordinator.	C
Has the Client site specific conditions been evaluated?	Admission process to course delivery functions evaluated against standard operating process, found compiled.	C
Has the company identified key performance, Process, Objectives and operation of Management System?	Established and implemented through Quality risk assessment and Quality objectives also been established.	C
Has the client had understanding with the ISO 9001:2015 Standard requirement and other site specific requirements.	Yes, done through training and awareness. 1. Training on Standard given by External body "Management System Consultancy"	C
Is the scope having boundaries and specific to client organization?	Scope defined in Manual and found as per course delivery.	C
If a client has Multisite then level of control is established.	Not applicable	C
Is the process and Equipment used adequate?	Yes, as per standard requirements and accreditation norms.	C
Has the client identified Legal and Statutory Requirements applicable to Product and Organization?	HERAMBHA CHANDRA COLLEGE AFFILIATED TO THE UNIVERSITY OF CALCUTTA ACCREDITED BY NAAC GRADE "B+"	C

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Is the resource being adequate for stage 2 audit?	Yes, documented information found established as per standard requirement and organization requirements. So proposed for stage-2 audit. The implementation and monitoring system will be checked in stage-2 audit.	C
Is Internal Audit planned and performed and effective?	Yes	C
Is MRM planned and performed and Effective?	Yes	C
Are Internal audits conducted as planned? Date of Last Internal Audit?	Yes, Internal Audit Report w.r.t Year to year Green monitoring checks found conducted and maintained properly against all possible parameters.	C
Are Management reviews conducted as planned? Date of Last MRM?	Yes, their committee meeting outcome was maintained. Agenda wise discussion points available.	C

END OF REPORT

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Site Address (If any)		
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E mail id	teachershcc@gmail.com ,	
Contact Person	DR. NABANITA CHAKRABARTI	
Telephone/Fax	(033) 2461 - 1236/2689/0131	
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Technical Area	Teaching, Learning and Evaluation, Capacity Building, Skill Enhancement, Institutional Social Responsibility	
Audit Team	Lead Auditor: Amalesh Kr. Mandal Auditor: Technical Expert	No of Mandays: 1
Starting date of Audit	21.06.2023	
End date of Audit	21.06.2023	
Brief about the organization	<p>Heramba Chandra College, a premier co-educational institution popularly known as South City Day College, is situated in Golpark, the cultural hub of South Kolkata. With a long and glorious history, the college is surrounded by a lush green lawn adorned with colourful flowers and plants, creating an eco-friendly atmosphere conducive to mental growth and openness of mind.</p> <p>In the history of our nation, City College is remembered not only for its pioneering efforts in the field of education but also as an embodiment of the liberal spirit that enriched the nineteenth-century Renaissance in India. A genuine humanistic approach to education is practised here, fostering a warm and friendly relationship between teachers and students. This age-old tradition of a nurturing student-teacher relationship is a rich legacy handed down by the founders of this group of colleges. The college celebrated its golden jubilee with great fervour in 2006.</p> <p>City College began modestly as City School, founded on January 6, 1879, by the Sadharan Brahma Samaj. The initial expenses were borne by Late Ananda Mohan Bose, the then President of the Samaj, along with contributions from Late Sivanath Sastri and other prominent members. In 1881, just two years after its establishment, the City School was elevated to a college with the introduction of</p>	

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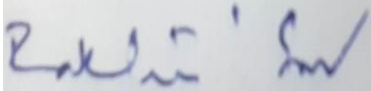
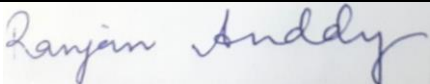
	<p>F.A. classes. The college quickly advanced, opening a B.A. course in 1884, and within five years, it became a first-grade college. In January 1905, City College was placed under the control of "The City College Institution," a society registered under Act XXI of 1860, known as the Brahma Samaj Education Society.</p> <p>Currently, the college is government-aided, having been taken over from the Brahma Samaj. The Commerce Department of City College was started in 1939 to address the practical and vital needs of the time, training personnel for leadership in industry and commerce. Due to the prevailing disturbances, it was decided to provide education in a safe zone for students of South Calcutta, leading to the establishment of an institution in November 1946 at Lansdowne Road. In July 1952, the institution moved to 50 Mahim Halder Street, Kalighat. Late Horendra Coomer Mukherjee, the then Governor of West Bengal, laid the foundation stone of the present South Calcutta Building on January 6, 1954, with the opening ceremony held on January 6, 1955. On June 1, 1961, the South City College Branch of City College branched off into three separate colleges: Sivanath Sastri College (Morning), Heramba Chandra College (Day), and Prafulla Chandra College (Evening). Thus, Heramba Chandra College was born.</p> <p>The college continues to excel in academics as well as in sports, earning a B+ rating from the NAAC Peer Team in the second cycle of accreditation in 2016. It offers 4-year Honours/Honours with Research courses in Commerce, Bangla, Economics, Education, English, Geography, History, Political Science, and a Multidisciplinary Course in Commerce. Students can also take Statistics and Mathematics as Minor and Interdisciplinary subjects. For over 60 years, the college has earned a reputation as one of the leading colleges in South Kolkata. Committed to the all-round development of students, the college organises regular departmental excursions and excels in sports, with students winning several trophies both individually and in groups. Social upliftment programmes are also a significant focus, with initiatives like the St. John Ambulance, Campus Harmony and Social Service Unit, and <i>Ramdhanu</i> (an initiative for underprivileged children of the locality) providing humanitarian support.</p> <p>Heramba Chandra College not only prepares students academically but also instils confidence to face the world. The college offers benefits such as placement arrangements, job market training, and various add-on and certificate courses. Many companies visit the institution for recruitment, much to the students' satisfaction.</p> <p>The Principal and all staff members warmly welcome all students to Heramba Chandra College and wish them every success in life.</p>
Purpose of Audit	To verify the implementation of the Quality Management System as per the ISO 9001:2015 Standards Requirement, verification of records for the conformity of the implementation.

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CHANGE DETAIL:

Audit Duration for Stage 2	
Are quoted man-days adequate?	Yes
Any change in employee detail?	None
Any Change in Scope?	None
Any additional Information:	None

ATTENDANCE SHEET:

NAME OF PERSON	DESIGNATION
	Lead Auditor
 	Principal
	Associate Professor
	Assistant Professor




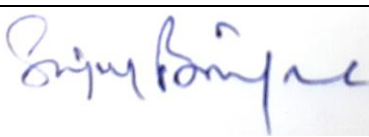

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	Assistant Professor
	Assistant Professor
	Assistant Professor
	Accountant
	Library Clerk

SUMMARY OF AUDIT

AREA OF IMPROVEMENTS	
1	No such improvement points identified in current period.
2	Actual data control system observed

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Non Conformities Raised

0 Minor/Major Non-conformance identified in the Stage 2 audit, details of Non Conformance in F50

Please respond by using your own corrective action form and include the root cause analysis with systemic corrective action. Failure to include root cause analysis with systemic corrective action will result in your responses being rejected by Lead Auditor




Team Leader Declaration (Tick or cross Each Column as per applicability)	
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√	The internal audit and management review process are effective and complying with the requirements.
√	The scope of certification is appropriate.
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Recommendation:

√	<p>The quality system complies with the requirements of the reference standard: Congratulations, on the basis of the above summary, Lead Auditor is pleased to put forward a recommendation for Issuance of Certificate. The organization can use the AQC Mark</p>
×	<p>The quality system complies with the requirements of the reference standard with exception of minor NC: Congratulations, Team Leader is pleased to put forward a recommendation for Issuance of the certificate of Organization upon off-site verification of closure of all minor NC within 60 days from the date of Stage 2 audit. Responses to the non-conformances should be submitted to AQC and must include supporting evidence of closure to allow for off-site verification. In responding to the non-conformances, the organization should consider the root cause of the non-conformance and the potential for related issues in other parts of system.</p> <p>If all non-conformances are not closed within 60 days, a full reassessment may be required.</p>
×	<p>Evidence of major non conformities: Organization is not recommended for Issuance of Certificate and at this time. Follow-up audit will be scheduled to allow for on-site verification and closure of all issues within 60 days from the date of Stage 2.</p> <p>Once all non-conformances are closed, the recommendation for Issuance of certification may recommended.</p> <p>If all non-conformances are not closed within 60 days, a full reassessment may be required.</p>
×	<p>Not Recommended: Organization is not recommended for Issuance of certificate at this time. Full Stage 2 audit is required as the organisation has not implemented the system and process at pace. .</p>
	<i>Proposed Audit Date for 1st Surveillance Audit 20.06.2024 (mm/dd/yy)</i>

Sign Off : (Date) 21.06.2023

<p>AQC Report Submission</p> <p>Name of Team Leader: Amallesh Kr. Mandal</p> <p>Signature: </p> <p>Authorization: Empanelled Auditor from IAF accredited Certification Body, IRCA and NABET Accredited QMS Auditor, and QCI Certified Certification on ISO 17020:2012.</p>	<p>Client Acceptance for Report</p> <p>Name: Nabanita Chakrabarti</p> <p>Sign: </p> <p style="text-align: center;"></p> <p>Designation: Principal, Heramba Chandra College</p>
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AUDIT CHECKLIST

VERIFICATION OF DOCUMENTED INFORMATION & RECORDS AS PER STD REQUIREMENT (C- Conformity, NC-Non Conformity, O-Observation)

Clause Number	C/NC/O	Document Verification detail with statement of Conformity
4.1 Understanding the organization and its context (Determination of external and Internal Issues)	C	Identified and included in Manual. (HCC/QMS/XXX/QMM/001) *To capture those issues Staff and student feedback process was initiated and documented for review.
4.2 Understanding the needs and expectations of interested parties (Determination, Monitor & Review of the Interested Parties)	C	Identified and included in Manual. (HCC/QMS/XXX/QMM/001) *To capture those issues Staff and student feedback process was initiated and documented for review.
4.3 Determining the scope of the quality management system (Boundaries and Type of Product and Services and any requirement not applicable)	C	Scope established and included in Manual. (Under 4.3, Page. No.13). Scope defined in Manual and found as per course delivery. Verified against their affiliation.
4.4 Quality management system and its processes (Established, Implement and maintained, process and Interaction of Process)	C	Process Flow/Process description found established as guided by accreditation norms.
5.1.1 Leadership & Commitment (Statement of ensures)	C	Interviewed with Top Management (Here with Principal). Respective project files found available to achieve quality delivery in Green, Energy and Environment issues.
5.1.2 Customer focus (statement of conformity)	C	Interviewed with Top Management. Their course delivery as per plan and guideline. Reference Student Feedback: Feedback is available in the college website
5.2 Quality policy (Establish, Implement, Maintain, communicated and understood)	C	Quality Policy established (Under clause no. 5.2.1 in Quality manual, page no. 15) and found displayed on the college campus signed by the Principal.
5.3 Organizational roles, responsibilities and authorities	C	Defined in Manual and available in the College office. College Organogram available with them.
6.0 Planning	C	
6.1 Actions to address risks and opportunities (Risk Assessment has done with prevention of undesirable effects)	C	Risk Register found maintained. (HCC/QMS/FRM/03). Initially they have identified 3 nos Quality related risk and probable action plan has taken. Review status will be checked in the next Surveillance Audit.

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6.2 Quality objectives and planning to achieve them (Documented, Measurable, Monitored and communicated)	C	Quality Objectives found established and planned to achieve action (MAP)- Doc. Ref. no. HCC/QMS/FRM/001
6.3 Planning of changes (As per 4.4) and Purpose, resource availability and allocation	C	Found available, as per committee decision and minutes. Ref. Meeting: The Green Audit Team was formed in the meeting of IQAC and faculty members dated 18.7.2018. It was unanimously decided to appoint a third party to do the green audit, energy audit and environmental audit.
7.1 Resources (Need of External resources, People, Infrastructure, Environment, Calibration records, Organizational Knowledge)	C	Green monitoring: Their Own monitoring data report in the form of “Green Audit” is maintained in every assessment year wise. Monitoring done against respective parameters.
7.2 Competence (Employee records & Competence skill matrix)	C	Related training records found available. 1. Training on Standard given by External body “Management System Consultancy”
7.3 Awareness (Quality Policy, Objectives & Effectiveness of QMS)	C	Done through training and display. 1. Training on Standard given by External body “Management System Consultancy”
7.4 Communication (what, who, when, whom, how)	C	Done through display, mail, meeting minutes. Reference any campaign details: Awareness notifications like ‘Do not waste electricity’, ‘Turn off light and fan’, ‘Show your concern about environment’, “Please keep your college clean”, ‘Use dustbin’, ‘Do not use plastic’, ‘Do not pluck flowers/ leaves’ etc. have been displayed in different places of the college. Celebration of the World Environment Day by planting trees and by arranging thought provoking lectures; the World Water Day for raising awareness on wastage of water; the International Book Day by distribution of free book for unprivileged children Free tree distribution in local community, Clean campus initiative Campaign on plastic free campus; Ban on single use plastic; Aids awareness; Road safety and helmet advocacy; Anti-ragging Workshop on general safety and awareness Free health check up camp; Free book distribution for unprivileged children

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7.5 Documented information (External Origin, Creation, Updation, Distribution, Preservation, version control, Retention and disposition)	C	Control of documented information procedure established. 1. Reference any Syllabus/Course details Topics like problems of resource depletion (water and fossil fuels), contemporary energy crisis and future scenario have been included under Resource Geography (GEO-A-DSE-A-6-04) within CBCS Syllabus for Undergraduate Courses in Geography, University of Calcutta
8.1 Operational planning and control (Plan, Implement and control of process, documented information for process carried out as planned and Conformity of product or services)	C	Operational procedures established supported with work instructions and related records. 1. Last month data checked w.r.t course/class delivery details.
8.2.1 Customer communication (Enquiries, Contract, order, feedback, complaints)	C	Feedback and complaint system available w.r.t internal (Staff) and external (Student)
8.2.2 Determining of Requirements for products and services (Objective evidence for record of contract review and approval, Record verification of Statutory & Regulatory shall be referred here, record for communication of changes, legal requirements need to be re-verified if any concerns identified in Stage 1 audit or any new product added)	C	HERAMBA CHANDRA COLLEGE AFFILIATED TO THE UNIVERSITY OF CALCUTTA ACCREDITED BY NAAC GRADE “B+”
8.2.3 Review of the requirements for products and services (Documented Information for Result of review and any new requirements for product or services)	C	Review methodology available. Reference: Planning of course delivery Topics under Resource Geography (GEO-A-DSE-A-6-04) within CBCS Syllabus for Undergraduate Courses in Geography, University of Calcutta 1. Problems of resource depletion (water and fossil fuels)- 5 lectures 2. Contemporary energy crisis and future scenario have been included- 4 lectures
8.2.4 Changes to requirements for products and services (the changed documents is aware and approved by relevant person)	C	Maintained and followed as per guideline from accreditation norms.
8.3 Design and Development (D&D)	C	Not Applicable

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8.3.1 General Establish, Maintain and Implement the D&D Process	C	Not Applicable
8.3.2 D&D Planning (Record reference) 7.3.3 D&D Inputs (Record reference for the inputs) 8.3.4 D&D Controls (Record reference & Approval) 8.3.5 D&D Outputs (Record reference for outputs) 8.3.6 D&D Changes (Record reference for changes, approved, validated & verified before implementation & actions as necessary)	C	Not Applicable
8.4.1 Control of externally provided processes, products and services (documented Information for criteria for the evaluation, selection, monitoring of performance and re-evaluation)	C	Tendering process, Vendor enrolment and evaluation records found available. Comparative statement found available against any purchase.
8.4.2 Type and extent of control (Control Verification)	C	Evaluation records found available. Generally before payment the related function Head consent against the external provider.
8.4.3 Information for external providers (Competence and qualification of external provider)	C	Available with user departments
8.5.1 Control of production and service provision (Records verified work instructions for the processing including delivery and post-delivery activities, characteristic of product, equipment's use and availability for monitoring and measurement)	C	Work instructions/Specifications found available followed by relevant records. Service delivery as per University norms.
8.5.2 Identification and Traceability (Records verified for identification batch no or serial no in process as well as final result)	C	Traceability maintained through online/offline both. Class delivery, performance management and others maintained.
8.5.3 Property belonging to customers or external providers (Documented Information of Lost or damaged property)	C	Not applicable

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8.5.4 Preservation of output (objective evidence for meeting the defined storage conditions for handling, packaging, storage and protection)	C	Maintained in Laboratory materials
8.5.5 Post-delivery activities (Result outcome)	C	Maintained in database against each function wise.
8.5.6 Control of changes (Documented Information change review result, person who is authorized to changes)	C	Change control file found available. Means old/dormant documents kept separate.
8.6 Release of final outcome services (Planned Arrangement documented information for acceptance criteria and authorized person traceability)	C	Maintained through online/offline both. Result delivered by Authorised person only.
8.7 Control of nonconforming outputs (Documented Information for Non-conformity, action taken, concession, authority deciding action)	C	Methods/Action plan found available
9.1.1 Monitoring, Measurement analysis and evaluation	C	Monitoring done against set criteria. Meeting minutes available as outcome of process.
9.1.2 Customer Satisfaction (Analysis of Customer Satisfaction)	C	Customer satisfaction analysis process found available. Feedback taken from Staff as well as from Student both to know the Quality delivery status.
9.1.3 Analysis and Evaluation	C	Done
9.2 Internal Audit (Frequency and Documented Information for Implementation of Audit Program and the audit result)	C	Yes, Internal Audit Report w.r.t Year to year Green monitoring checks found conducted and maintained properly against all possible parameters.
9.3 Management Review (Frequency, Input, Output, Documented Information for MRM Results)	C	Yes, their committee meeting outcome was maintained. Agenda wise discussion points available.
10.1 Improvement – General	C	Done and included in MRM
10.2 Nonconformity and Corrective action (Documented Information for nature of NC and result of action taken)	C	Procedure established.
10.3 Continual improvement	C	Objective and monitoring data found available against respective Projects/KPI.

Assurance Quality Certification LLC	F14 Issue 01
ISO 9001:2015	Rev 01
Stage 2 Quality Audit Report	(15.02.2021)

END OF REPORT