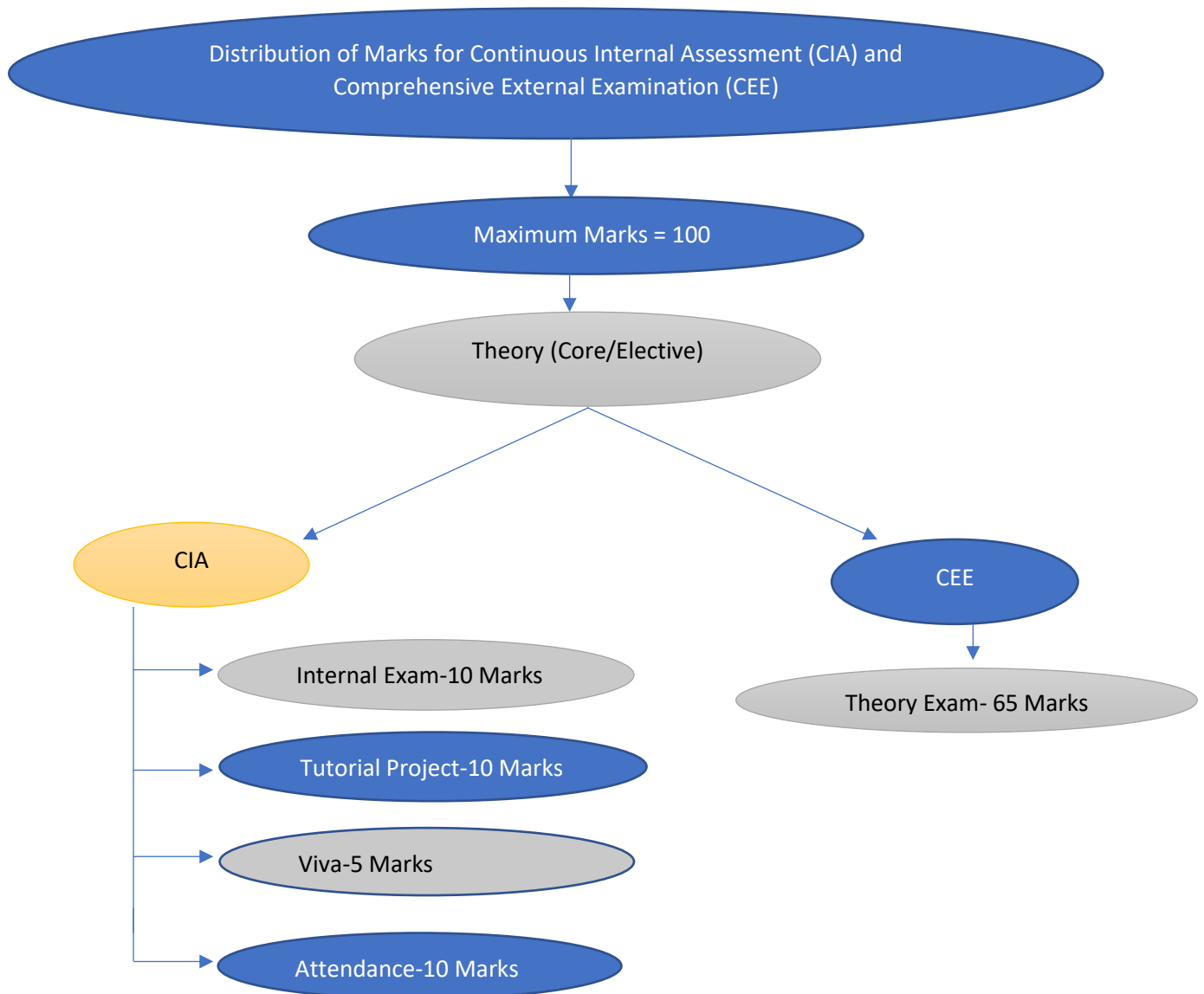


**Department of Education  
Heramba Chandra College  
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### **Mechanism of internal and external assessment**

The institution adhere the guidelines of the affiliated university while conducting the internal assessment and end-semester examinations. The mechanism of internal and external assessment marks distribution shown through the following model.



The internal assessment is carried out on the basis of students' attendance, writing skills (project assignments), presentation skills (students' seminar; peer teaching) and knowledge levels (internal assessments). The departmental teachers concerned of internal examination as per University time schedule . The students can also make use of the college web portal for the date of internal assessment. The principal, IQAC, and Academic chairperson continuously observe every process of internal assessments and make necessary rectifications. If any student cannot able to give internal exam due to their health or family issues, they were given chance by proper documentation for internal exam through a letter within seven days of final internal exam.

Since students of the department are heterogeneous with respect to their learning abilities and socio-cultural background, the department adopts various learning and evaluation strategies like as follows-

Sl.no	List of Internal Evaluation
1	Entry level test
2	Surprise Test
3	Home Assignments
4	Group Discussions
5	Class Participation
6	Tutorials/ Project Presentation
7	Viva-voce/Oral Examination
8	Participation in Seminar/ Workshop
9	Peer teaching
10	Periodical quizzes
11	in-class work
12	Seminars for the presentation of the project work

In order to understand the progress of students and address their shortcomings, result analysis carried out annually at department level. The average pass percentage for last five academic year is 98.00%. Slow learners are encouraged to seek help through Special class teaching.

The Course Outcome, Programme Outcome and Programme-Specific Outcome prepared by department emphasize the probable outcome of the courses giving the students an idea of what to expect of their chosen courses and give the teachers an opportunity to determine their performance with regard to syllabus delivery.