



श्रद्धावान् लभते ज्ञानम्

# Heramba Chandra College

Affiliated to the University of Calcutta

NAAC Accredited 2016 (2<sup>nd</sup> Cycle)

No. HCC/ABC-2024-25/1

Date: 23.10.2024

## NOTICE

### DigiLocker User ID Creation and Registration on ABC portal for Newly Admitted Students

We would like to inform all newly admitted first-semester students of the B.A., B.Sc., and B.Com. programmes for the academic session 2024-25 at Heramba Chandra College that you are mandatorily required to complete the following steps for university registration within 28.10.2024:

1. **Create/register a User ID:** Please visit [DigiLocker](#) to create your user ID.



2. **Register:** After creating your user ID, register through the following link: [ABC Registration](#).



3. **Submit Details:** Submit your details by [Clicking Here](#) within **October 28, 2024**.

Your timely cooperation is essential for a smooth academic process.



**To provide your details:**

**[CLICK HERE](#)**

**(<https://forms.gle/XDSzEVLnTrfZWdKC8>)**

**And submit the form before deadline.**



  
Principal  
Heramba Chandra College  
Kolkata-700 029



श्रद्धावान् लभते ज्ञानम्

**HERAMBA CHANDRA COLLEGE**

*Affiliated to the University of Calcutta*

*NAAC Accredited 2016 (2<sup>nd</sup> Cycle)*

(23/49 Gariahat Road, Kolkata- 700029)



श्रद्धावान् लभते ज्ञानम्

# Academic Bank of Credits

**FAQ & REGISTRATION PROCESS**

**FOR THE STUDENTS ADMITTED IN**

**ACADEMIC YEAR 2024-25**

**(Not applicable for students admitted before 2024-25)**



श्रद्धावान् लभते ज्ञानम्

# IMPORTANT INFORMATIONS BEFORE YOU BEGIN

- As per Calcutta University norms ([circular attached](#)), it is mandatory for students to create Academic Bank of Credits (ABC) for registration to Undergraduate course from the academic year 2024-25.
- *To create an ABC account, students are required to mandatorily register with both DigiLocker-NAD & ABC.*
- In case you have already created your account in DigiLocker-NAD Portal, [click here to jump to Create ABC Account](#) section in this document.
- *In case you have not created your account in DigiLocker-NAD Portal, you MUST complete this step first by following the process as mentioned in Pages 4-7 of this document.*
- It is recommended that you keep your Aadhaar Card handy with you to avoid making mistakes while entering your required information.
- *Please ensure that you have access to the Mobile Number linked to your Aadhaar Card as multiple OTPs will be sent to this mobile number for verification purpose.*
- Last Date to complete the given process and create your ABC ID is 28<sup>th</sup> September 2024.



श्रद्धावान् लभते ज्ञानम्

# What is ABC?

- Academic Bank of Credits (ABC) is a digital or virtual storehouse for students' academic achievements and awards. It provides a platform to store, manage, and access academic credits such as degrees, diplomas, certificates, training details, and co-curricular accomplishments.
- *To create an ABC account, students must first register for an Automated Permanent Academic Account Registry (APAAR) ID, a unique 12-digit code designed by the University Grants Commission (UGC). This ID serves as a specialized academic identification system for all students in India, enabling them to store and manage their academic credits digitally.*
- With ABC account, students can leverage the benefits of -
  - ✓ Having their own accounts, ABC ID, and their own dashboard.
  - ✓ Dashboard will help them to track their credit accumulation, transfer requests, and credit history.
  - ✓ Performing credit transfer initiation requests and a follow-up view request status effectively.
- *In a nutshell, the ABC account will make it easier to recognize, transfer, and redeem credits.*



श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on Digilocker-NAD Portal

## Step-by-Step Guide

### Step 1

---

For Students Registration, Open the link <https://nad.digilocker.gov.in/> in your browser.

Preferred browser – Google Chrome.

Click on the **Student** option.

In case you try to access this website from phone, you will get **Student** option by clicking on the parallel lines, as given in the display.





श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on Digilocker-NAD Portal

## Step-by-Step Guide

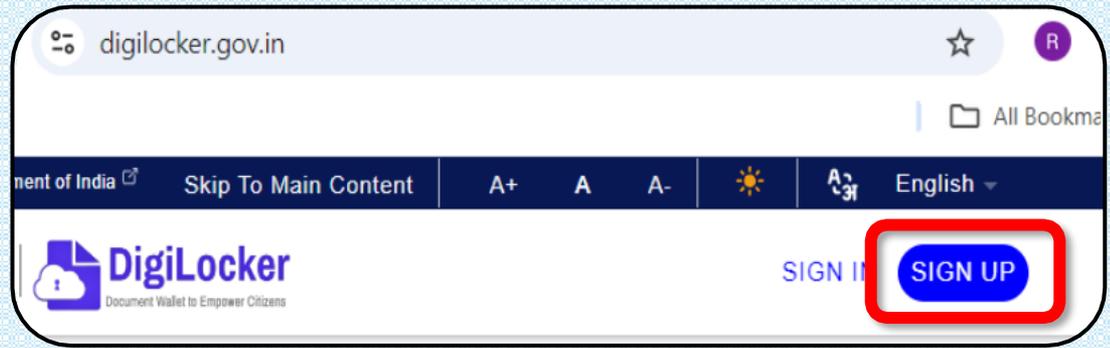
### Step 2

---

Once in the STUDENT page, click on **Create your DigiLocker Account** button.

The DigiLocker page will open in a new tab. In case the page does not open, please ensure that you have enabled pop-up in your browser.

Click on the **SIGN UP** button.





श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on Digilocker-NAD Portal

## Step-by-Step Guide

### Step 3

**DigiLocker Registration Page** will open where you must enter your details as given in your **Aadhaar Card**.

#### Important Note:

- i. **Mobile Number & E-mail ID** entered by you here **MUST** be same as linked with your Aadhaar Card as the same will be verified by an OTP.
- ii. You must remember the **Security Pin** entered by you as this will be required for future use.
- iii. Upon clicking on the **Submit** button, an OTP will be sent to your registered mobile number. You will have to enter the OTP received in the **Verify Mobile OTP** page & click on **Submit** button.

Upon successful submission, you will get a display stating **Registration Successfully Completed**.

DigiLocker Sign-up

accounts.digilocker.gov.in/signup/smart\_v2/4798b909f8c42ed3066cca...

Government of India

Skip to Main Content A+ A -A | English

DigiLocker

Creating account is fast and easy!

Full Name\*

Date of Birth\*

Date Month Year

Male  Female  Other

Mobile Number\*

Email ID

Set 6 digit security PIN\*

Submit

I agree to the DigiLocker Terms of Service.

Already have an account? [Sign In](#)

**Next Page – Register with DigiLocker – Step 4**



श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on Digilocker-NAD Portal

## Step-by-Step Guide

### Step 4

---

After successful registration, you will be re-directed to **Set Username** page where you must create a username for your DigiLocker Account.

**Enter a valid username** and click on **OK** button.

The screenshot displays the 'Set Username' interface on the DigiLocker portal. At the top, there are logos for the Government of India and DigiLocker. The main heading is 'Set Username', followed by the instruction 'You can set your username once.' Below this is a text input field with the username 'vivehanand' entered. A green message box states 'Your username will be set to vivehanand'. At the bottom right, there are two buttons: a grey 'Cancel' button and a blue 'Ok' button. A red arrow points from the text 'click on OK button' to the 'Ok' button.



श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on ABC Portal

## Step-by-Step Guide

### Step 1

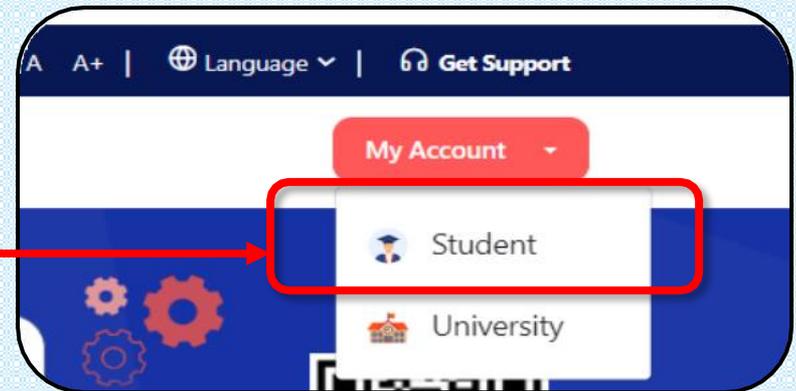
**Note:** The student should have already registered in **DigiLocker-NAD** before proceeding to create their ABC ID. In case if the student is not registered with DigiLocker-NAD please refer to **page nos. 4-7 of this document**.

For Students Registration, Open the link <https://abc.gov.in> in your browser.

Preferred browser – Google Chrome.

Under **My Account** drop-down select **Student**.

In case you try to access this website from phone, you will get **Student** option under **Login**.



[Next Page – Register with ABC – Step 2](#)



श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on ABC Portal

## Step-by-Step Guide

### Step 2

Use your **DigiLocker Username** & **Security PIN** to login.

You can also login using your **Mobile number** (linked with Aadhaar) or **Aadhaar ID/ PAN number/ Driving License**, that was used to register with **DigiLocker**.

#### Important Note:

- i. It is mandatory to click on the checkbox against “**consent to terms of use**” to generate OTP.
- ii. Upon clicking on the **Sign In** button, an OTP will be sent to your registered mobile number. You will have to enter the OTP received in the **Verify OTP** page & click on **Sign In** button.

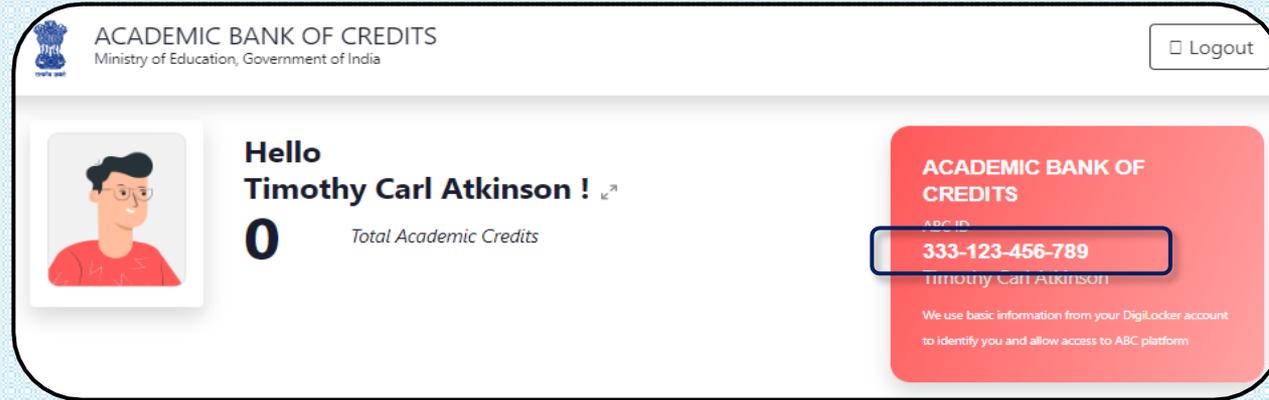
The screenshot displays the login interface for the Meri Pehchaan Single Sign-On Service. The URL in the browser is [digilocker.meripehchaan.gov.in/signin/oauth\\_partner/%252Foau](https://digilocker.meripehchaan.gov.in/signin/oauth_partner/%252Foau). The page features the Meri Pehchaan logo and the text 'SINGLE SIGN-ON SERVICE'. Below the logo, there are three tabs: 'Mobile' (selected), 'Username', and 'Others'. The 'Mobile' tab is active, showing a form with two input fields: 'Mobile\*' and 'PIN\*'. A 'Forgot security PIN?' link is located below the PIN field. There are two checkboxes: 'PIN less authentication' and 'I consent to terms of use'. A large green 'Sign In' button is positioned below the checkboxes. Below the button, there is a link for 'New user? Sign up'. At the bottom, there is an 'OR' separator and a 'Continue with' section featuring logos for 'e-Praamaan' and 'Jan Arichay'.



श्रद्धावान् लभते ज्ञानम्

# Student Registration Process on ABC Portal

## Important Information



### Registered Successfully

If you get the above screen display, you have been successfully registered with the **Academic Bank of Credits**.

#### Please Note:

- i. You must keep a note of your **ABC ID (12-Digit ID)** for future reference. You will be required to write this ABC ID by feeding the same in the google form linked in the notice. (see notice section)
- ii. Calcutta University Registration process will tentatively close on 11<sup>th</sup> November 2024. Hence all are asked to create and register the ABC ID, and provide the same before 28.10.2024 for university registration.
- iii. Modalities for Calcutta University Registration process will be shared in a separate notice in due course of time.

Next Page – Support



श्रद्धावान् लभते ज्ञानम्

# SUPPORT

- In case you do not get an OTP in the Mobile Number linked with your Aadhaar Card, entered by you, you can either contact your telecom service provider or contact Aadhaar support team. For your quick access, [click here to visit UIDAI website.](#)
- *Please be informed that the college authorities will not be able to help you with the above stated issue. Therefore, refrain from contacting us for the same.*
- In case you seek any further assistance from us, [apart from the issue mentioned above,](#) in creating your DigiLocker account or ABC ID, you can reach out to us at 9831071357 (Mr. Pranjay Pal).