

Heramba Chandra College
Internal Quality Assurance Cell
23/49, Gariahat Road, Kolkata-700029

Proceedings of the Meeting of the Internal Quality Assurance Cell held on November 21, 2015 at 4 pm in the Rector's Room of the College

Dr Amit Dasgupta, IQAC, Coordinator proposed name of Dr. Nabanita Chakrabarti, Principal, to preside over the meeting.

Dr Chakrabarti took the chair.

The meeting starts with a short prayer offered by Mrs. Sunanda Roychowdhury.

Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.

Proceedings were read and confirmed.

Item Number 2: ICT Classroom

Mr. Amit Dasgupta said that the College must be equipped with ICT enabled Class Rooms. But he told that as the building was occupied by 3 Colleges, it was to be approved and sanctioned by Accommodation Coordination Committee.

Item Number 3: Green Audit

Dr Nabanita Chakrabarti reported that Green audit was done by DNVGL and the report was very negative. So, we must try to implement the recommendations to make the College Environment friendly. Electrical fittings were to be replaced.

Item Number 4: KOHA

Librarian reported that KOHA was installed and data entry was started. She said that for completion of the project at least 2 years would be required.

Item Number 5: Installation of Water Purifiers cum Water Coolers

GS, Students' Union said that drinking water was a problem, and more so during summer. Purified and Cold water should be made available to the students.

Mr. Amit Dasgupta said that the matter would be raised in the Accommodation Committee and problem would be resolved.

Item Number 6: Change of Electrical Fittings on the basis of Green Audit

IQAC Coordinator said that the matter was discussed in item no.3.

Item Number 7: Inter-College Fest

GS Students' Union presented that the College used to organize inter college fest in the past, but for a few years it was not held. He said that they wanted to organize the same in December, 2015.

All members agreed

Item Number 8: AQAR and NAAC

Dr. Amit Dasgupta, IQAC coordinator, stated that AQAR for 5 years would be submitted by mid December,

Item Number 9: Miscellaneous

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator