

**Heramba Chandra College**  
**Internal Quality Assurance Cell**  
23/49, Gariahat Road, Kolkata-700029

**Proceedings of the Meeting of the IQAC with the students of the College held on December 14, 2013 at 4 in the Room No 24 of the College**

Nabanita Chakrabarti, Coordinator, IQAC proposes name of Dr Parsanta Sharma, TIC to preside over the meeting.

Dr Sharma takes the chair.

Item No. 1: **Online Election.**

Dr. Prasanta Sharma explained the online election process.

Students agreed to that.

Item No. 2: **Regularity in Class Attendance**

Dr Sharma asked the students why did not they attend classes regularly. Students told that they found coaching classes more interesting and effective.

IQAC Co-ordinator asked the students to make the classes effective by participation. She also told that unless university norms in attendance were fulfilled, students might not be allowed to sit for the exam.

The meeting ended with vote of thanks to the Chair.

Chairperson, Meeting

IQAC Coordinator