

Heramba Chandra College
Internal Quality Assurance Cell
23/49, Gariahat Road, Kolkata-700029

**Proceedings of the Meeting of the Internal Quality Assurance Cell held on
April 06, 2013 at 4 pm in the Rector's Room of the College**

Dr Nabanita Chakrabarti , IQAC, Coordinator proposed name of Dr Prasanta Sharma, Teacher-in Charge, to preside over the meeting.

Dr Prasanta Sharma took the chair.

The meeting starts with a short prayer offered by Mrs Sunanda Roychowdhury.

Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.

Proceedings were read and confirmed.

Item Number 2: To take initiative for formation/activation of Alumni Association

Mr Amit Dasgupta said that for better co-ordination with people outside the college Alumni Association would be of immense help. He said that there was an Alumni Association when NAAC assessment was done in 2005. Now that alumni was almost defunct. We should try to revive that alumni or to form a formal alumni association.

Mr. Subhranil Mitra an alumnus of the college present in the meeting said that he would take the initiative to form an alumni association. Mr. Debotosh Dasgupta another alumnus said that he would support Mr. Mitra in his endeavour.

Item Number 3: To make a plan for Transparent Admission

Dr Prasanta Sharma, TIC said that the admission process would start from the month of June after declaration of Plus two results of different boards. He added that there were few incidences in the past which raised questions about the transparency of admission. Mr. Amit Dasgupta said that as we were among the first few colleges in West Bengal to adopt partial online procedure in admission we should make further use of online method to make admission transparent and hassle free.

Item Number 4: Campus Placement

Dr. Nabanita Chakrabarti said that a number of companies had shown interest in recruiting our students. She requested Ms. Sharmistha Dasgupta, In-charge, Placement Cell to give details of campus placement. Ms. Dasgupta gave the details and explained her future plans

about campus placement. Mr. Jayanta Ghosh requested Mr Debatosh Dasgupta to ask the alumni to lend support in this regard.

Item Number 5: Gender Sensitisation

Ms Papia Sengupta raised the issue of Gender sensitization. She said that there were a number of incidents where atrocities on women were committed. She told the meeting about a few incidents in the State, also she talked about the protests made by people all over India in the context of Nirbhaya episode in New Delhi. She said that the College was a coeducational one. So, we should have some deliberations on Gender Sensitisation.

Dr Keya Dasgupta endorsed the views of Ms Sengupta.

It was decided that poster exhibition on gender sensitization be made. Secondly, all teachers be asked to be vigilant on such issues. Stickers be fixed on each floor to highlight our concern.

Item Number 5: Miscellaneous

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator