

**Heramba Chandra College**  
**Internal Quality Assurance Cell**  
23/49, Gariahat Road, Kolkata-700029

**NOTICE**

01.07.2015

A meeting with the Teachers of all departments shall be held on July 03, 2015 at 4 pm in the Teachers' Room of the College to discuss the following agenda:

1. To confirm the proceedings of the last meeting and matters arising thereof.
2. Finalisation of Academic Calendar
3. Modernisation of evaluation
4. Innovative Teaching Learning
5. Departmental Seminar
6. Mid Term Examination
7. Purchase of Land
8. NAAC and AQAR
9. Miscellaneous.

Co-ordinator, IQAC

Copy to:

1. Principal
2. All Heads of the Departments
3. Secretary, Teachers' Council.
4. All Members of IQAC